

MINUTES OF THE MEETING OF THE SHEPTON BEAUCHAMP PARISH COUNCIL

Held on Monday 15th July 2019 at 7:30 PM in the Village Hall, Middle Street,
Shepton Beauchamp, TA19 0LQ

Councillors Present: Roger Cripps (Chairman) Richard Martin
Ed Wakely Nigel Wylie Carrick
Sarah Brunt Clerk – Jane Brown
Others Present: Cllr Dance, Bruce Barton - Lethbridge Rec Committee

176. **To receive apologies for absence and to approve the reasons given** (LGA 1972s85(1)).

Andrew Rowswell, Angela Joy, Clare Lillywhite and Innis Finlay – prior engagements.

RESOLVED – To accept and approve the apologies given.

177. **Declarations of interest** – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

NONE

178. **To approve and sign as a correct record the minutes of the Parish Council Meeting held on Monday 17th June 2019** (LGA 1972 sch 12, para 41(1)).

RESOLVED – that the minutes of the Parish Council meeting held on the 17th June 2019 be signed as correct.

179. **Resignation and election of Chairperson and Vice Chairperson**

Cllr Cripps resigned as Chairperson. Cllr Wylie Carrick was nominated as new Chairperson by Cllr Martin and Seconded by Cllr Wakely

RESOLVED – That Cllr Nigel Wylie Carrick is appointed as Chairperson to the Parish Council with immediate effect, unanimous vote.

180. **Lethbridge Recreation Ground** – lease legal advice, approval of grant for grass cutting and update on the car park access.

It was reported that not much progress had been made with the height restriction bar and has not yet been installed. The legal situation regarding the lease is still under review, Cllr Wylie Carrick will establish the legal status of the Recreation Committee with the help of SALC to determine whether or not they are Trustees and if so the implications of absorbing the committee as a sub-committee of the Parish Council. It was suggested that the Recreation Committee delay any further refurbishment until this matter is resolved. It was also suggested that there is an official opening ceremony of the car park and Cllr Wylie Carrick to discuss this with the Events Team.

181. **Asset Register** – legal ownership of Village Hall.

Cllr Joy not present, information to be provided at September's meeting.

182. **Insurance update**, update on Five's wall re-instatement valuation and review of duplication regarding the Village Hall, Events Team and Recreation Ground.
Cllr Rowsell not present, to follow up at September's meeting.
183. **Auto Speedwatch** – consider purchasing a data gathering device to determine any speeding issues in Lambrook Road.
RESOLVED – Clerk to request a demonstration of the speed gathering device at September's meeting.
184. **Ranger & Paths** - increased Ranger visits how to best utilise the rangers time. Condition of steps leading up to the allotments from Piece Lane. Railing on church steps and steps by other church gate. Training costs Parish Council contribution for brush cutting course Ken Newman 50%
RESOLVED – to approve the training for Ken Newman and pay 50% of the cost. A book and an updated footpath map will be kept at the shop for Parishioners to write their suggestions for the Rangers services. Cllr Cripps undertook to write a schedule for the Ranger to utilise his time effectively. Railings on St Michael's Church steps to be referred to the Parochial Church Council (PCC) for their action.
185. **Responsibility for clearing ditch** – Cllr Rowsell received enquiry from Mrs Horgan Goose Cottage regarding the ditch running alongside Cowleaze Meadow.
Cllr Cripps visited Mrs Horgan, the query is regarding a culvert inside the field behind Goose Cottage owned by Mrs Acre that is very choked up and overgrown.
RESOLVED – Clerk to contact County Roads to report and request clearance.
186. **Bins on Robbins Lane** – complaint received from resident – Ruth Moore
RESOLVED – to send a standard letter to the home owner requesting removal from the highway and advise complainant that action has been taken.
187. **VE Day 2020** – 75th anniversary celebrations.
There are several nationwide plans to celebrate the 75th anniversary of VE day between the 8th and the 10th of May 2020 and the Parish Council should be involved.
RESOLVED – Cllr Wylie Carrick to have a discussion with the Events Team to establish what support and assistance they may need.
188. **Environment Strategy** – Issues and opportunities.
The notice from SouthSomerset.gov was acknowledged as a point of interest.
189. **Devon & Somerset Fire & rescue** – proposed service changes.
RESOLVED - The Notice from Devon & Somerset Fire & Rescue to be posted on the Notice Board, the Website and social media to alert the public and promote the consultation. Cllr Cripps to attend the Yeovil consultation.
190. **River Parrett Dredging** – consultation.
The notice from Somersetdbs was acknowledged as a point of interest.
191. **IT - Email addresses and web site**
Councillors were informed again that they should use their official Parish Council email addresses, Clerk to provide login details as required.

192. **Clerk vacancy** – To consider filling the post of Clerk and RFO following Jane Brown's resignation, her last day of office will be 9th Aug 2019.
RESOLVED – to offer Jane a leave of absence for one year and to thank Jane for her services to the Parish Council thus far. If the offer is accepted to publish an advert for a temporary part-time replacement clerk and RFO to start as soon as possible. If not accepted to advertise for a permanent part-time replacement Clerk and RFO to start as soon as possible. Jane to consider her options and report back to the Chairman as soon as possible who will then publish the contemporaneous notes. The closing date for the appointment will be the 13th September 2019. Cllr Dance will provide assistance if required.
193. **Actions from the previous meeting** – To review actions taken and receive updates.
Links have been added to the Shepton Beauchamp Village website to the new Parish Council website. The Telephone Box has now been painted and is ready for shelving to be installed.
194. **To receive written or oral reports** - From meetings attended by Councillors on behalf of the Parish Council.
Training – Cllr Wylie Carrick attended the Code of Conduct course and also the Responding to Planning Applications course joined by Cllr Joy.
Planning – St Francis & 2 Piece Lane, it was noted that some councillors were disappointed that their views over planning applications were over ruled and overturned. In future any responses should contain definitive objections and be submitted within the time limit or requests for a delay should be requested. Parishioners should be encouraged to submit their observations and objections to SSDC Planning Department independently of the Parish Council to add weight to any planning decisions.
195. **Finance** - to review income and expenses and approve and sign payments.
HM Revenue & Customs - PAYE £188.20 Chq 552
Blake Training – 50% towards K Newman's course £78.00 Chq 553
SALC – Training courses £115.00 Chq 554
Somerset Web Services – Website and hosting £631.80 Chq 555
Shepton Beauchamp Village Hall – annual grant towards upkeep £500 Chq 556
Community Council for Somerset – Seminar £35 Chq 557
J Brown – reimbursement for Labour and paint for Phone Box £253.00 Chq 558
J Brown – reimbursement for recycled printer ink £11.69 Chq 559
Lethbridge Recreation Committee – annual grant towards grass cutting £2000 chq 560
196. **Chairperson's Report** – items of information.
Nothing to report this month
197. **Items for the next agenda to be held on 16 September 19**
Asset Register – Village Hall ownership
Valuation of the Five's Wall
Railings on Church Steps
Speedwatch demonstration