

SHEPTON BEAUCHAMP PARISH COUNCIL

C/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
Email: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of... **Shepton Beauchamp Parish Council**

Time... **7:30pm**

Date... **Monday 18th November 2019**

Place... **Village Hall, Middle Street, Shepton Beauchamp, TA19 0LQ**

Councillors will be discussing all the items listed overleaf on the Agenda.

S. Davies

Stella Davies

Parish Clerk

12th November 2019

7:30pm (Prior to the start of the meeting)

Questions and comments from members of the public

Reports from County and District Councillors

The County and District Councillors are invited to give short oral reports on matters affecting the parish.

Under the Openness of Local Government Bodies Regulations 2014, any member of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit or the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL – AGENDA

Meeting Monday 18th November 2019 7:30 PM

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| 244. To receive apologies for absence and to approve the reasons given (LGA 1972s85(1)) | Clerk | 1 min |
| 245. Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council’s Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations) | Clerk/
Chair | 1 min |
| 246. To approve and sign as a correct record the minutes of the Parish Council Meeting held on Monday 21st October 2019 (LGA 1972 sch 12, para 41(1)) | Chair | 2 mins |
| 226. AMENDMENT TO ITEM 223 in the Minutes of the Parish Council held on 16 September 2016. To resolve that Item 223 is amended to reflect that books up to the value of £1,005 will be purchased using S.137 and gifted to the Shepton Beauchamp Trust, to be used as they see fit. | Chair | 3 mins |
| 227. General Election – Purda Period. To note the nalc Lo1-19 Code of Recommended Practice on Local Authority Publicity (England) during an Election period between 6 November to 12 December 2020 inclusive. | Chair | 3 mins |
| 226. Parish Clerk Pension Scheme. To resolve and issue the standard Pensions Advice Letter to the Parish Clerk & RFO concerning her pensions rights and to confirm compliance with the Pensions Regulator. | Chair | 5 mins |
| 227. Report on South Somerset District Committee AGM. Chair to update committee on AGM points:
- Environmental Strategy
- Recycling | Chair | 5 mins |
| 228. Outstanding/Deferred Items | | |
| Item 220. The Slope and Fives Wall - Land registration. To resolve to spend from the General Reserve up to a maximum of £2,000 to register Parish Council Assets. Estimated costs:
- The Slope’ - £480
- Fives Wall - £480
- Head of Piece £600 | Chair | 5 mins |

Item 217. Lethbridge Recreational Field – Land registration & preparation of management agreement and lease.			
To resolve and allocate £4,000 from the General Reserve to a Lethbridge Memorial Field Reserve Fund to cover potential expenditure covering:		Chair	10 mins
- establish the Lethbridge Recreational Field Committee as a Charitable Incorporated Organisation - £1,560 - prepare a lease - £1,200 - prepare a management agreement - £480.			
229. MUGA white lining.	To resolve the expenditure up to £2,000 for from the MUGA Reserve Fund for white line marking.	AR	10 mins
230. Tree Planting in November re-climate change.		IF	10 mins
231. Highways – Grit Box.	To resolve the replenishment of the Shepton Beauchamp grit boxes and add to Agenda for annual resolution in October.	Chair	2 mins
232. Bridleway.	To resolve to publish details of a new Bridleway along Fouts Lane and Frogmary Lane on the Parish Notice Board.	Chair	1 min
233. Dog Fouling.	To resolve what action is to be taken concerning dog fouling within Parish boundaries.	RM	10 mins
234. Review of Agenda Format.	To review permanent agenda items to be discussed at each meeting and estimated timescale for discussion.	RC	10 mins
235. Finance.	To review Bank Reconciliation to 25 th October 2019 To review income & expenditure To sign payments: Chq 574 HMRC – PAYE £111.00 Chq 575 SSDC – Ranger £603.84 Chq 576 PATA UK - payroll charge Chq 577 J Brown – previous clerk holiday pay Chq 578 S Davies – current clerk salary & expenses Chq 580 Harper Collins – Books for gifting £451.00 Chq 581 R Cripps - expenses Chq 582 K Newman – refund of allotment deposit	Clerk	15 mins
236. Annex A – Deferred items register – Review		Chair /Clerk	5 mins
237. Annex B – Official correspondence received - Review		Clerk	5 mins