

SHEPTON BEAUCHAMP PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE SHEPTON BEAUCHAMP PARISH COUNCIL

Held on Monday 20th January 2020 at 7:30 PM

In the Village Hall, Middle Street, Shepton Beauchamp, TA19 0LQ

Councillors Present: Nigel Wylie Carrick (Chairman) Richard Martin (Vic-Chairman)
Roger Cripps Angie Joy
Ed Wakely Clare Lillywhite
Stella Davies – Clerk

District/County Councillors in Attendance: SCC Cllr Adam Dance attended from 8.15pm. SSDC Cllr Crispin Raikes sent his apologies.

- Ser Item**
- 273 To receive apologies for absence and to approve the reasons given** (LGA 1972s85(1))
Apologies received from Innis Finlay, Sarah Brunt and Andrew Rowswell
Resolved. To accept and approve the apologies given
- 274 Declarations of interest** – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)
- There were no declarations of interest**
- 275 To approve and sign as a correct record the minutes of the Parish Council Meeting held on Monday 18th November 2019** (LGA 1972 sch 12, para 41(1))
Resolved. That the minutes of the Parish Council meeting held on 18th November be signed as correct. It was noted that the planning application on these minutes (item 266) had been refused. The Chairman noted that when it goes to appeal a member of the Parish Council needs to attend the course (preferably someone who has attended the planning application course).
- 276 Clerk/RFO qualifications.** To resolve to spend up to £750 for the Clerk/RFO to undertake the ILCA qualification (current exam fee £99) & for the CILCA qualification (current costs £275 course fees & £350 exam fee).
Resolved. To approve the spend of up to £750 for the Clerk/RFO to undertake the ILCA & CILCA qualifications. (proposed Cllr Martin, seconded Cllr Lillywhite, carried unanimously).
- 277 Budget for Financial Year 20/21 and Precept.** To resolve to agree the Budget for the new financial year and to set the precept amount.

When discussing the budget, it was noted that Lethbridge pay their own insurance costs, but when they become a CIO, the Parish Council may need to add them to our insurance policy. The Parish Council currently pays insurance for activities carried out by the events team. The insurance will be discussed in detail at the April meeting.

Resolved. To approve the Budget circulated by the RFO and set the precept at a figure of £20,370 (proposed Cllr Cripps, seconded Cllr Wakely, carried unanimously).

278 Reports.

Highways & Ranger

Cllr Cripps said there was nothing to report, although it was noted the village looked much nicer with the work the Ranger is doing. Cllr Cripps is to check that the Ranger only carries out work that is given to him by the parish council and not if approached directly by a villager. **Action – Cllr Cripps**

Lethbridge Recreation Field

It was noted that Cllr Finlay had now planted the trees.

Allotments / Cowleaze

Cllr Cripps reported that winter maintenance was being carried out in Cowleaze.

279 Shepton Beauchamp Recreation Field. To resolve to apply to the Charities Commission for the Recreation Field Committee to become a Charitable Incorporated Institution (CIO). (Budget of £4000 agreed in Nov 19)

Resolved. It was noted that this would enhance the status of the Lethbridge committee and make it easier for them to raise money. It was agreed for the Clerk to write to Roger Taylor (Wellers Hedleys Solicitors) to proceed with the application to apply to the Charities Commission to establish the Lethbridge Recreational Field Committee to become a Charitable Incorporated Organisation, followed by adopting a Lease and Management Agreement between the Lethbridge Recreational Field committee and the Parish Council. (Proposed Cllr Wakely, seconded Cllr Lillywhite, carried unanimously).

Action – Parish Clerk

280 VE Day 75 Celebrations. To resolve to register the village's involvement in the celebrations and to ensure adequate insurance is in place.

Resolved. The Chairman has already registered the village's involvement and It was agreed to ensure that adequate insurance cover is in place.

Action – Parish Clerk

We have been asked to carry out the "Toast" and it was decided to give certificates to those villagers who were alive at the end of the war (02/09/45). It was agreed that The Parish Council would bear the costs of having the certificates printed (approx. 50).

Action – Parish Clerk

It was agreed that an advert should be placed in The Web (March issue) and in the What's on Leaflet asking villagers who were born on or before the 2nd September 1945 to give their name to Angie in the village shop to ensure that they were presented with a certificate.

Action – Parish Clerk

There will also be an advert placed on the village Facebook page.

Action – Cllr Martin

281 South Somerset Environment Strategy. To resolve to complete questions raised in respect of raising awareness of the strategy. It was noted that this was for the Environmental Strategy and the Pollinator Strategy.

Resolved. It was agreed that the first point of contact would be the Parish Clerk. Cllr Joy, Cllr Lillywhite and Cllr Martin would be put forward as the environmental champions, to receive information. Cllr Martin also agreed to be put forward as the pollinator champion. The Chairman said he would contact Peter Miles to see if he is also interested in being named as an additional pollinator champion.

Action – Chairman & Parish Clerk

Cllr Joy will contact Geoff Turner to see if he is interested in being named as an additional environmental champion.

Action – Cllr Joy

282 Finance.

To review Bank Reconciliation to 26th December 2019 (previously circulated)

To approve payments:

Chq 589 HMRC – PAYE £38.00

Chq 590 PCC Shepton Beauchamp – grass cutting £1,000

Chq 591 PATA (UK) – payroll charges Dec £7.75

Chq 592 S Davies – clerk salary & expenses £183.03

Chq 593 Harper Collins - books for gifting £446

Chq 594 SSDC – Ranger services Nov & Dec £452.88

Resolved. Bank reconciliation approved and signed as correct. Payments agreed and cheques issued.

Annex A – Deferred items register

Item 229 has been completed. The Chairman spoke to Geoff Wade some months ago.

Item 267 – The highways department did come into the village and clear the drains – and any drains where there were cars obstructing the access, photographs were taken to show why they could not be cleared. The Ranger thought that the drain outside the Duke of York had actually collapsed and so would need digging out. The Great Lane drains have still not been cleared or the one at the crossroads at the top of the village, so this action still remains outstanding.

Annex B – Official correspondence received

Buckingham Palace Garden Party nominations – it was a unanimous decision for Jane Bishop to be nominated. The Clerk will respond to SALC & circulate the nomination that has been sent.

Action – Parish Clerk

Fives Wall – late letter received from Roger Taylor (Wellers Hedleys Solicitors), asking for confirmation that we own the wall and had we proof of expenditure. Wellers Hedleys have the land registration document for the Fives Wall. The Chairman will respond via the Parish Clerk.

Action – Parish Clerk

CLlr Wakely had a visit from a new rural crime police officer (or possible PCSO) based in Somerton and asked if we could invite her to the next parish council meeting.

Action – Parish Clerk

Meeting closed at 9.00 pm.