

SHEPTON BEAUCHAMP PARISH COUNCIL

C/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
Email: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of... **Shepton Beauchamp Parish Council**

Time... **7:30pm**

Date... **Monday 17th February 2020**

Place... **Village Hall, Middle Street, Shepton Beauchamp, TA19 0LQ**

Councillors will be discussing all the items listed overleaf on the Agenda.

S. Davies

Stella Davies

Parish Clerk

11th February 2020

Under the Openness of Local Government Bodies Regulations 2014, any member of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL – AGENDA

Meeting Monday 17th February 7:30 PM

Ser	Item	Lead	Time
283	To receive apologies for absence and to approve the reasons given (LGA 1972s85(1))	Clerk	1 min
284	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council’s Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)	Clerk/ Chair	1 min
285	To approve and sign as a correct record the minutes of the Parish Council Meeting held on Monday 20th January 2020 (LGA 1972 sch 12, para 41(1))	Chair	2 mins
286	Planning. Planning Application 20/00119/REM Land rear of Fairview Lambrook Road (Application for reserved matters following approval of 16/04981/OUT for the erection of two single storey dwellings with associated access and parking; to include details of appearance, landscaping, layout and scale). To review planning application submitted and submit appropriate response by 18 Feb 2020	Chair	15 mins
287	Reports. To receive updates from councillors: Highways – EW / AR Lethbridge Recreational Ground Committee - IF Environment – CL / AJ Ranger - RC Allotments / Cowleaze – RC Footpaths - SB	All	10 mins
	<u>For information only – no resolution required</u>		
288	VE Day 75 Celebrations. To update on progress to date	Chair/ Clerk	5 mins
	<u>For information only – no resolution required</u>		
289	Highways – to resolve what action is to be taken regarding an issue raised by a member of the public concerning heavy goods vehicles using the road into Shepton Beauchamp via Hurcott (Hollow Road)	Clerk	5 mins
290	Shepton Beauchamp Community-Led Plan (CLP) – to discuss the methodology to be adopted to make a new CLP 2020: - Village AGM Briefing in May - Composition of Steering Committee - Initial Consultation	Chair	30 mins

- Questionnaire (e-mail & postal (drop delivery)
- Costing & Prioritisation of Projects
- Agree priorities
- Draft Plan
- Final Plan
- Implement the Plan
- Monitoring & Review

291	Village Halls – Photographic Competition To review action taken for the Village Halls Photographic Competition	Chair	5 mins
292	Chair of Somerset County Council ‘Service to the Community 2020’ Award To review the candidature for nominations for the Chair’s Awards for Service to the Community 2020.	Chair	5 mins
293	Fives Wall – Clearing of Ivy To task the Ranger to kill the ivy on the Fives Wall and subsequent removal once dead.	Chair	2 mins
294	Finance. To review Bank Reconciliation to 25 th January 2020 (previously circulated) To Approve payments: D.D. Wessex Water – water charges Cowleaze £1.00 D.D. ICO – Data Protection Fee £35.00 Chq 595 HMRC – PAYE January £108.00 Chq 596 PATA (UK) – payroll charges January £7.75 Chq 597 S Davies – clerk salary & expenses £509.19	RFO	5 mins
295	Performance Review of Parish Clerk (Closed to Public) To carry out an initial Performance Review of the Parish Clerk during her probationary year.	Chair	5 mins
	Annex A – Deferred items register – update	All	5 mins
	Annex B – Official correspondence received - review Buckingham Palace.	Clerk	2 mins

Date of next meeting: Monday 16th March at 7.30 pm