

SHEPTON BEAUCHAMP PARISH COUNCIL

C/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX

Email: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of... **Shepton Beauchamp Parish Council**

Time... **7:30pm**

Date... **Monday 21st September 2020**

Place... **Virtual meeting Using Zoom software**

To access the meeting members of the public will need to download the Zoom App (see link below) and pre-register your e-mail address with the Parish Clerk (clerk@sheptonbeauchamppc.org.uk) before midday on 21 September. The meeting can be accessed between 7.15 pm – 9:30 pm, by following the instructions given by the clerk. The Meeting will be recorded throughout.

<https://zoom.us/download>

Councillors will be discussing all the items listed overleaf on the Agenda.

S. Davies

Stella Davies

Parish Clerk

15th September 2020

Prior to the start of the meeting

7:15pm Questions and comments from members of the public. During the Meeting members of the public are able to view and listen, however any questions to the Council should be made during the three Open Sessions before, midway and at the end of the meeting.

7:20pm Reports from County and District Councillors - The County and District Councillors are invited to give short oral reports on matters affecting the parish.

Under the Openness of Local Government Bodies Regulations 2014, any member of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL – AGENDA

Meeting Monday 21st September 7:30 PM

Ser	Item	Lead	Time
387	To receive apologies for absence and to approve the reasons given (LGA 1972s85(1))	Clerk/RFO	1 min
388	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council’s Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)	Chair	1 min
389	To approve as a correct record the minutes/decisions of the Parish Council Meeting held remotely on Monday 20th July 2020 (LGA 1972 sch 12, para 41(1)). To be signed at the next convened meeting.	Chair	1 min
390	PCSO – introduction & questions. <u>For information only</u>	Chair	10 mins
391	Casual Vacancy - Co-Option of new Parish Councillor To resolve to appoint a new Parish Councillor who should sign a declaration of acceptance of office before the next council meeting.	Clerk/RFO	15 mins
392	To approve the removal of Cllr Cripps from the list of bank signatories and consider the requirement for an additional signatory.	Clerk/RFO	5 mins
393	NALC consultation on planning for the future white paper To discuss the consultation process to formulate a response on behalf of the Parish Council for approval on 19 October for submission by 29 th October	Chair	5 mins
394	National Pay Award – backdated to 1st April 2020 To approve the National Pay Award backdated to 1 st April	Chair	5 mins
395	Footpath that runs behind the Duke of York & below Hillside Farm on shells lane. To discuss the possibility of replacing the existing stile with a kissing gate.	Cllr Wakely	5 mins
396	Parish Online To resolve the purchase of ‘Digital Mapping for Parish Councils’ (for further information see Parish Online prior to the meeting) for £70 p.a.	Chair	5 mins
397	Telephone Box Library To discuss the shelving to go into the phone box ‘library’ in order for it to be stocked with books.	Cllr Joy	5 mins

398	Walking & Cycling Manifesto for Somerset. To review the manifesto received and resolve to agree the Parish Council response.	Clerk/RFO	5 mins
	OPEN SESSION		10 mins
399	Purchase of SID. To resolve to purchase SID from Truvelo -TruSign CR30 within the £4,000 limit previously agreed at the council meeting of 15 th June 2020.	Chair	5 mins
400	Report from Clerk/RFO. For information only	Clerk/RFO	5 mins
401	Approval of Bank Reconciliation To approve a councillor to check and sign the Bank Reconciliation	Clerk/RFO	5 mins
402	Finance. To review Bank Reconciliation to 25 th August 2020 (previously circulated). To be signed at next convened meeting. To Approve payments: Chq 630 HMRC – PAYE July £18.80 Chq 631 SALC – Training £25.00 Chq 632 PATA UK – Payroll charges July £7.75 Chq 633 S Davies – Salary & expenses July £445.29 Chq 634 SLCC – National Conference £30.00 Chq 635 PATA UK – Payroll charges August £7.75 Chq 636 SALC – Training £30.00 Chq 637 S Davies – Salary & expenses August £333.59	Clerk/RFO	5 mins
403	Reports. To receive updates from councillors: Highways – EW / AR Lethbridge Recreational Ground Committee - IF Environment – CL / AJ Ranger – RM Allotments / Cowleaze Footpaths - SB <u>For information only</u> – no resolution required	All	10 mins
404	Annex A – Deferred items register – update	All	5 mins
405	Annex B – Official correspondence received – review Climate Community Fund Consultation on Transparency and Competition (Land Control)	All	10 mins
	OPEN SESSION		10 mins
	Date of next meeting: Monday 19 th October 2020		