

SHEPTON BEAUCHAMP PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE SHEPTON BEAUCHAMP PARISH COUNCIL

Held on Monday 21st September 2020 at 7:30 PM
held remotely using Zoom software (due to the Coronavirus pandemic)

Councillors Present: Nigel Wylie Carrick (Chairman) Richard Martin
Andrew Rowswell Stella Davies – Clerk

Also, in attendance: David Bourn (applicant to fill the casual vacancy)

District/County Councillors in Attendance: SCC Cllr Adam Dance

SCC Cllr Dance reported that SSDC together with the other District Councils had put another option forward of 2 unitary authorities in Somerset '*Stronger Somerset*' (the CC option '*One Somerset*' was for one unitary authority). He felt this would give better support to the county as there would be more councillors and that the planning department would have less of an area to cover. Fewer services would be pushed onto the Parish Councils. He said we could ask for the representatives of this option to talk to the Parish Council about this.

Covid-19. We are lucky in Somerset with few cases but need to remain vigilant as a second wave is coming.

Ser Item

387 To receive apologies for absence and to approve the reasons given (LGA 1972s85(1))
Apologies received from Cllr Joy, Cllr Lillywhite, Cllr Wakely and Cllr Brunt.
Cllr Finlay was also absent.
Resolved. To accept and approve the apologies given.

388 Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)
There were no declarations of interest

389 To approve as a correct record the minutes/decisions of the Parish Council Meeting held remotely on Monday 20th July 2020 (LGA 1972 sch 12, para 41(1)). To be signed at the next convened meeting
Resolved. That the minutes of the Parish Council meeting held remotely on 20th July be approved and signed as correct by the Chairman at a later date.

390 PCSO – introduction & questions.
Unresolved. The PCSO for our area was unable to attend and so this item will be carried forward to a future meeting.

- 391 Casual Vacancy - Co-Option of new Parish Councillor** To resolve to appoint a new Parish Councillor who should sign a declaration of acceptance of office before the next council meeting.
Resolved. To appoint David Bourn as a Parish Councillor and resolve that he should sign a declaration of office before the next council meeting, which he can then take part in. Proposed by Cllr Wylie Carrick, seconded by Cllr Martin and carried unanimously.
- 392 To approve the removal of Cllr Cripps from the list of bank signatories and consider the requirement for an additional signatory.**
Resolved. That Cllr Cripps be removed from the list of bank signatories and that no additional signatory is required.
- 393 NALC consultation on planning for the future white paper**
To discuss the consultation process to formulate a response on behalf of the Parish Council for approval on 19 October for submission by 29th October
Resolved. That the white paper and NALC paper is e-mailed to all councillors for their comments which should be returned to the Clerk in time for the results to be collated before the October council meeting.
Action – Parish Clerk
- 394 National Pay Award – backdated to 1st April 2020**
To approve the National Pay Award backdated to 1st April
Resolved. That the national pay award backdated to 1st April 2020 be approved.
- 395 Footpath that runs behind the Duke of York & below Hillside Farm on shells lane.**
To discuss the possibility of replacing the existing stile with a kissing gate.
Resolved. That the landowner be approached to confirm that they are in agreement with the replacement of the stile by a kissing gate to be provided by SCC.
Action – Parish Clerk
- 396 Parish Online**
To resolve the purchase of ‘Digital Mapping for Parish Councils’ (for further information see <https://www.parish-online.co.uk/> prior to the meeting) for £70 p.a
Unresolved. As all councillors were not present this will be carried forward to the next meeting. In the meantime, there is a remote demonstration on 28th September, the details of which will be forwarded to all councillors to see if they would like to attend.
Action – Parish Clerk
- 397 Telephone Box Library**
To discuss the shelving to go into the phone box ‘library’ in order for it to be stocked with books.
Resolved. That a quote be obtained from the caretaker at the village hall to put shelving into the phone box. If it is within the amount agreed at a previous council meeting, then the work can go ahead.
Action – Cllr Joy
- 398 Walking & Cycling Manifesto for Somerset.** To review the manifesto received and resolve to agree the Parish Council response.
Resolved. That the manifesto be agreed in principal, with a caveat on:
- Policy 2 (future expenditure on Highways should normally be for maintenance and safety improvements only.
 - Detail Para 3. (Prohibit paving parking across the County (except in designated locations agreed with local communities)

- Detail Para 4. Introducing a presumption in favour of 20 mph limits within all built up-up areas.

The response to be sent on behalf of the Parish Council.

Action – Parish Clerk

- 399 Purchase of SID.** To resolve to purchase SID from Truvelo -TruSign CR30 within the £4,000 limit previously agreed at the council meeting of 15th June 2020.

Resolved. That a refurbished colour TruSign CR30 SID with a 12-month warranty be purchased from Truvelo as the cost should be a maximum of £2,000 and so well within the limit previously agreed.

Open Reach need to be contacted to ensure that we can fasten the SID onto the telegraph poles.

Action – Parish Clerk

- 400 Report from Clerk/RFO.**

The Clerk reported that the SID would be added to our assets and covered by our insurance. It will add an additional amount under £20 p.a to our insurance payment.

She has been contacted by someone outside the Parish regarding allotments and confirmed to them that residents of Shepton Beauchamp have priority over the allotments. Allotment holders have been contacted regarding renewal of rent due on 29th September.

She has found out from SALC that the bank reconciliation should be signed by a non-bank signatory.

There are new accessibility regulations for our website, which means that it can be used by people with certain disabilities without them needing to adapt it and she has been in contact with our website provider to ensure that we meet these standards. SALC are providing training on how to amend our documents for publication to ensure they meet these standards. We have to publish an accessibility statement on our website in due course.

She is still chasing Greenslade Taylor Hunt regarding the rent they are charging us for the slope.

- 401 Approval of Bank Reconciliation**

To approve a councillor to check and sign the Bank Reconciliation

Resolved. That Cllr Martin be the councillor to sign the bank reconciliation.

- 402 Finance.**

To review Bank Reconciliation to 25th August 2020 (previously circulated). To be signed at next convened meeting.

To Approve payments:

Chq 630 HMRC – PAYE July £18.80

Chq 631 SALC – Training £25.00

Chq 632 PATA UK – Payroll charges July £7.75

Chq 633 S Davies – Salary & expenses July £445.29

Chq 634 SLCC – National Conference £30.00

Chq 635 PATA UK – Payroll charges August £7.75

Chq 636 SALC – Training £30.00

Chq 637 S Davies – Salary & expenses August £333.59

Resolved. The Bank Reconciliation was approved and will be signed by Cllr Martin at a later date. Payments agreed and cheques issued.

403 Reports.

Highways

Cllr Rowswell reported that the potholes near Shells Lane had been filled. It was mentioned that the give way markings at the bottom of Great Lane by the pub had completely disappeared. One of the 30 mph signs coming from West Lambrook direction was completely obscured. It could also be damaged. At the top of Robins Lane the road marking are completely obliterated. Cllr Rowswell will address these issues with the highways dept.

Action – Cllr Rowswell

Lethbridge Recreational Ground Committee

It was mentioned that a notice should be put up for users with regards to cleaning swings themselves. Cllr Wylie Carrick will speak to the recreation ground committee about this.

Action – Cllr Wylie Carrick

Environment

Nothing to report.

Ranger

Cllr Martin said that the ranger was carrying on with his regular tasks. Cllr Rowswell said it would be good to understand the duties as we needed to ensure we got value for money. It was noted that the pavements around Middle Street were looking scruffy, so he will be asked to work on these. There is a list of regular tasks that should be circulated to all councillors and this can be reviewed at a future meeting.

Action – Parish Clerk

Allotments / Cowleaze

Allotments - rents are being received for the forthcoming year.

Cowleaze – a working party has been clearing the area and there will be general maintenance before the winter. Generally, there is a significant amount of support from people available at the time. It was suggested that a programme of works could be published possibly on Facebook or in The Web.

Footpaths

Nothing to report.

404 Annex A – Deferred items register

Councillors should keep an eye on the items and after a year they will be removed and will need to be re-added if they are still required.

405 Annex B – Official correspondence received

Climate Community Fund from SCC - Parish & Town Councils can bid for monies (between £5,000 - £75,000) to support practical initiatives to reduce emissions, consumption & restore biodiversity. There are 2 windows to apply: 1st October – 12th November 2020; 1st December 2020 – 12th January 2021.

It was noted that Cowleaze had received funding to get established, but it was a community resource. A biodiversity centre and other places within the village could be used as a possible justification for further funding.

Consultation on Transparency and Competition (Land Control) – this was received when the council were not meeting and the deadline has gone.

Stronger Somerset – SSDC are holding webinar sessions on their proposal on 22nd, 25th, 28th & 29th September. Cllr Wylie Carrick urged council members to attend one of these sessions as well as the SCC sessions on 8, 14, and 15 (x2) October on their One Somerset proposal.

Meeting closed: 9.04 pm