

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 21st December 2020**

Place: **Virtual meeting using Zoom Software**

To access the meeting members of the public will need to download the Zoom App (see link below) and pre-register your e-mail address with the Parish Clerk (clerk@sheptonbeauchamppc.org.uk) before midday on 21st December. The meeting can be accessed between 7.15 pm – 9.30 pm, by following the instructions given by the clerk. The meeting will be recorded throughout.

<https://zoom.us/download>

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
15th December 2020

Prior to the start of the meeting

7.15pm Questions and comments from members of the public. During the meeting, members of the public are able to view and listen, however any questions to the council should be made during the three Open Sessions before, midway and at the end of the meeting.

7.20 pm Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 21st December 2020 7:30 PM

Ser	Item	Lead	Time
444	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
445	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
446	To approve as a correct record the minutes/decisions of the Parish Council Meeting held remotely on 16 th November 2020 (LGA 1972, sch 12, para 41(1)). To be signed at a later date.	Chair	1 min
447	Crewkerne and Ilminster School Structure Change Proposals The Head of the Primary School has been invited to update the Council on the proposed School Structural changes and the impact they make on the SB Primary School. To resolve if the Parish Council wishes to submit a response to the proposals	Chair	20 mins
448	Shepton Beauchamp Pre-school The Chair of Trustees of the Pre-School has been invited to update the Council on the future of the Pre-School. To resolve if the Parish Council is able to offer financial assistance to the Pre-school	Chair	15 mins
449	Finance To review the Bank Reconciliation to 25 th November 2020 (previously circulated). To be signed at a later date. To approve the schedule of payments totalling £1,479.49	Clerk/RFO	5 mins
450	Proposed Virements To resolve to approve the proposed virements (transfer of funds from one budget to another) for the current financial year.	Clerk/RFO	5 mins
451	Allotments To discuss the allotments following a recent inspection by two of the councillors and resolve the action to be taken	Clerk	10 mins
	OPEN SESSION		5 mins
452	Report from Clerk/RFO. For information only	Clerk/RFO	3 mins
453	Reports. To receive updates from councillors: Highways – EW/AR Lethbridge Recreational Ground Committee - NWC Environment – CL/AJ Ranger - RM Allotments - Clerk Cowleaze - DB Footpaths - SB <u>For information only</u> – no resolution required	All	10 mins

454	Climate Emergency Working Group Recommendations To resolve to agree to the recommendations made by the Emergency Working Group:	ClIr Bourn	10 mins
	1. Submit an application to the Somerset Climate Emergency Fund for a grant of £15,000 "To develop a sustainable, community-based climate change mitigation plan for the Parish", before the second funding window closes on 12 January 2021		
	2. Welcome and endorse Somerset Waste Partnership's recent initiative to extend the range of recycling options available in Shepton Beauchamp; and inform SWP that SBCEWG would be pleased to assist in promoting and monitoring this initiative		
	3. Contact Langport and Huish Episcopi councils to welcome their initiative to conduct "an integrated carbon and ecology audit" and express its willingness to collaborate in the audit and cooperate in the provision of any information requests		
	4. Should continue to promote and explain the purpose of the CEWG and use its various channels of communication to encourage a wider range of membership, especially of younger people		
	5. Should endorse the proposed Terms of Reference for the Climate Emergency Working Group		
455	SID update To approve the DRAFT SID MoU between SCC and SB Parish Council	Chair	5 mins
456	Standing Orders v2 To resolve to approve and re-adopt the Standing Orders	Clerk/RFO	2 mins
457	Information and Data Protection Policy v2 To resolve to approve and re-adopt the Information and Data Protection Policy	Clerk/RFO	2 mins
458	Code of Conduct v2 To resolve to approve and re-adopt the Code of Conduct	Clerk/RFO	2 mins
459	Annex A – Deferred items register – update	All	5 mins
460	Annex B – Official correspondence received – review	All	5 mins
	- SALC AGM – 16 Dec at 6.00 pm		
	- Government Consultation on the future of Transport: Rural Strategy		
	- (closes on 16 February 2021)		
	- National Census – 21 March 2021. POC Jill Loader		
	- COVID 24/7 Help Line 0300 790 6275		
	OPEN SESSION		5 mins

Date of next meeting: Monday 18th January 2021