

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 15th February 2021**

Place: **Virtual meeting using Zoom Software**

To access the meeting members of the public will need to download the Zoom App (see link below) and pre-register your e-mail address with the Parish Clerk (clerk@sheptonbeauchamppc.org.uk) before midday on 15th February. The meeting can be accessed between 7.15 pm – 9.30 pm, by following the instructions given by the clerk. The meeting will be recorded throughout.

<https://zoom.us/download>

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
9th February 2021

Prior to the start of the meeting

7.15pm Questions and comments from members of the public. During the meeting, members of the public are able to view and listen, however any questions to the council should be made during the three Open Sessions before, midway and at the end of the meeting.

7.20 pm Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 15th February 2021 7:30 PM

Ser	Item	Lead	Time
474	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
475	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
476	To approve as a correct record the minutes/decisions of the Parish Council Meeting held remotely on Monday 18th January 2021 (LGA 1972, sch 12, para 41(1)). To be signed at the next convened meeting.	Chair	1 min
477	Planning Application 20/03471/FUL Dawn Lea, Silver Street The erection of a detached dwelling and double garage and associated access improvements. The demolition and relocation of a double garage for Dawn Lea. To review planning application submitted.	Chair	15 mins
478	Finance To review the Bank Reconciliation to 25 th January 2021 (previously circulated). To be signed at the next convened meeting. To approve the schedule of payments totalling £460.67	Clerk/RFO	5 mins
479	Payment of 12 hours of outstanding annual leave to Clerk/RFO To resolve to approve the payment of outstanding leave which Clerk cannot take due to work commitment	Chair	5 mins
480	Report from Clerk/RFO. For information only	Clerk/RFO	2 mins
481	Weekly recycling issues To resolve what action the Parish Council needs to take	Cllr Rowswell	5 mins
482	Grant to Village Hall To resolve if the Council wishes to make an annual grant to the Shepton Beauchamp Village Hall fund	Chair	5 mins
483	Allotments To resolve if any further action is required regarding the state of the allotments	Chair	10 mins
	OPEN SESSION		5 mins
484	Health and Safety Policy Statement To resolve to approve and adopt the Health and Safety Policy Statement	Chair	5 mins
485	Equality and Diversity Policy To resolve to approve and adopt the Equality and Diversity Policy	Chair	5 mins

486 Complaints Procedure To resolve to approve and re-adopt the Complaints Procedure	Chair	5 mins
487 Policy on Recording of Meetings To resolve to approve and re-adopt the Policy on Recording of Meetings	Chair	5 mins
488 Reports. To receive updates from councillors: SID - NDWC Village Shop - NDWC Highways – EW/AR Lethbridge Recreational Ground Committee - NWC Environment – CL/AJ Ranger - RM Allotments - Clerk Cowleaze - DB Climate Emergency Working Group - DB Footpaths - SB	All	25 mins
<u>For information only – no resolution required</u>		
489 NALC PC1-21 Right to regenerate To resolve if the Parish Council wishes to send a response	Chair	5 mins
490 Annex A – Deferred items register – update	All	5 mins
491 Annex B – Official correspondence received – review To note - Crewkerne and Ilminster Schools Statutory Consultation Period ends 24 Feb	All	5 mins
OPEN SESSION		5 mins

Date of next meeting: Monday 15th March 2021