

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 26th April 2021**

Place: **Virtual meeting using Zoom Software**

To access the meeting members of the public will need to download the Zoom App (see link below) and pre-register your e-mail address with the Parish Clerk (clerk@sheptonbeauchamppc.org.uk) before midday on 26th April. The meeting can be accessed between 7.15 pm – 9.30 pm, by following the instructions given by the clerk. The meeting will be recorded throughout.

<https://zoom.us/download>

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
19th April 2021

Prior to the start of the meeting

7.15pm Questions and comments from members of the public. During the meeting, members of the public are able to view and listen, however any questions to the council should be made during the three Open Sessions before, midway and at the end of the meeting.

7.20 pm Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 26th April 2021 7:30 PM

Ser	Item	Lead	Time
506.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
507.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
508.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held remotely on 15 th March 2021 (LGA 1972, sch 12, para 41(1)). To be signed at the next convened meeting.	Chair	1 min
509.	Planning Application 21/00568/FUL Land Os 2689 Sheepway The erection of a 1.5 storey 3-bedroom dwelling with integral garage and associated access To review planning application submitted	Chair	10 mins
510.	Finance To review the Bank Reconciliation to 31 st March 2021 (previously circulated). To be signed at the next convened meeting. To approve the schedule of payments totalling £1,488.91	Clerk/RFO	5 mins
511.	Reserves at end of FY 2020-21 To approve the allocation of reserves	Clerk/RFO	5 mins
512.	Incremental Pay Rise Subject to a satisfactory performance review, to approve the increase in pay for the Clerk/RFO by one increment to point 21, backdated to 1 st April (as per contract section 9.2)	Chair	5 mins
513.	To appoint a temporary Proper Officer and RFO To resolve to appoint a temporary Parish Clerk and RFO whilst the existing Parish Clerk/RFO is unable to undertake her duties	Chair	5 mins
514.	Feedback from pre-school EGM. <u>For information only</u>	Chair	5 mins
515.	Car Parking within Shepton Beauchamp To resolve if any action is required with regard to cars parked too close to junctions	Cllr Brunt	10 mins
516.	MUGA white lining To resolve if the white lining on the MUGA should be repainted and who should be contacted for quotations	Cllr Rowswell	10 mins
	OPEN SESSION		5 mins

517. Review of allotments To resolve what action needs to be taken concerning the allotments	Chair	10 mins
518. Somerset Day Event Pack To resolve on action required for celebrating Somerset Day	Chair	10 mins
519. Climate Emergency Working Group (CEWG) To receive and consider the CEWG report and three recommendations and resolve what further action is required	Cllr Bourn	10 mins
520. Reports. To receive updates from councillors: Highways – EW/AR Lethbridge Recreational Ground Committee - NWC Environment – CL/AJ Ranger - RM Allotments - Clerk Cowleaze - DB Footpaths - SB <u>For information only – no resolution required</u>	All	15 mins
521. Annex A – Deferred items register – update	All	5 mins
522. Annex B – Official correspondence received – review	All	5 mins
OPEN SESSION		5 mins

Date of next meeting: Tuesday 4th May 2021
6.30 pm Annual Meeting of the Parish
7.30 pm Parish Council Annual Meeting