

SHEPTON BEAUCHAMP PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE SHEPTON BEAUCHAMP PARISH COUNCIL

held on Monday 21st June 2021 at 7.30 pm
in the Village Hall, Middle Street, Shepton Beauchamp TA19 0LQ

Councillors present: Cllr Nigel Wylie Carrick (Chairman) Cllr Clare Lillywhite
Cllr Andrew Rowsell Cllr Angie Joy
Cllr Ed Wakely Cllr Sarah Brunt
Cllr David Boum Cllr Rev Geoff Wade

In attendance: Stella Davies (Clerk)

Members of the public: Representative from The Town & Country Planning Practice Ltd (for item 533)

District/County Councillors in attendance: None – apologies received from SCC Cllr Adam Dance and
SSDC Cllr Crispin Raikes

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| 530. | To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))
Apologies received from Cllr Richard Martin (another meeting)
Resolved. To accept and approve the apologies given. |
| 531. | Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)
There were no declarations of interest |
| 532. | To approve as a correct record the minutes/decisions of the Parish Council Annual Meeting held remotely on Tuesday 4 th May 2021 (LGA 1972, sch 12, para 41(1)).
Resolved. That the minutes of the Parish Council Annual Meeting held on Tuesday 4 th May be signed as correct. |
| 533. | Planning Application 21/01632/HOU The Wagon House, Littlefields Lane. Erection of a lean-to side extension.
To review planning application submitted
Resolved. There were no objections. To submit response by 2 nd July Action – Clerk/RFO |
| 534. | Amended Planning Application 21/00568/FUL Land OS 2689 Sheep Way.
To review amendment to planning application
Resolved. There were no objections. To submit response by 5 th July Action – Clerk/RFO |
| 535. | Approval of Internal Audit Report. To receive and approve the Annual Internal Audit Report for FY 2020/21.
Resolved. That the Internal Audit Report be approved. |
| 536. | Approval of Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return 20/21). (Accounts & Audit Regulations 2015)
Resolved. That the Annual Governance Statement be approved. |
| 537. | Approval of Accounting Statement (Section 2 of the Annual Governance and Accountability Return 20/21). (Accounts & Audit Regulations 2015)
Resolved. That the Accounting Statements be approved. |
| 538. | Consider if the Council can declare itself exempt or if a basic or intermediate review is required.
Resolved. That the council can declare itself exempt and as such will not need to undergo a review. |

- 539. Approve the period for the exercise of public rights** as Monday 28th June – Friday 6th August (30 working days)
Resolved. That the period for the exercise of public rights be approved.
- 540. Finance**
 To review the Bank Reconciliation to 30th April 2021 (previously circulated).
 To review the Bank Reconciliation to 31st May 2021 (previously circulated)
 To approve the schedule of payments totalling £1,520.74
- Resolved.** The Bank Reconciliations to 30th April and 31st May were approved and were signed as correct by a non-cheque signatory. The payments were approved and cheques issued.
- 541. To report on payments made under delegated authority** under the Business Continuity Motion dated 25/03/20 (previously circulated).
 The Clerk/RFO reported that £2,030.87 was paid under delegated authority.
For information only
- 542. To report on Planning Application response sent under delegated Authority** under the Business Continuity Motion dated 25/03/20
 The Clerk/RFO reported that the planning application for Four Farthings had been responded to with no objections, following input from all councillors via email.
For information only
- 543. Car Parking.** To resolve if any action is required with regard to cars parked too close to junctions in the village and parking generally.
 It was noted that cars were parking close to the junction of North Street/Shells Lane, also close to the junction of Robins Lane, making it difficult for cars to come out of the junctions.
Resolved. That the Highways Authority be contacted to arrange a meeting to discuss the option of putting white lines around more dangerous junctions in the village and upgrading existing ones.
Action – Clerk/RFO
- Following the outcome of that meeting to inform householders concerned that this would be discussed at a council meeting and invite them to attend.
Action – Clerk/RFO
- 544. Staffing Committee Terms of Reference & Scheme of Delegation v2.0.** To resolve to approve and re-adopt the Staffing Committee Terms of Reference & Scheme of delegation.
Resolved. That the Staffing Committee Terms of Reference & Scheme of Delegation v2.0 be re-adopted.
- 545. Risk Assessment.** To review and approve the amended version (Version 2).
Resolved. That the Risk Assessment version 2 be approved.
- 546. Allotments.** To approve the letter about the Allotment Holders' meeting. (Ref Item 517)
Resolved. That the letter be approved with a change of date/time of the meeting to 14th or 15th July at 7.30 pm.
Action – Clerk/RFO
- 547. Report from Clerk/RFO.**
 The Clerk/RFO reported that we had received the full precept from SDDC and also CIL monies relating to the planning at St Francis, Silver Street. She is going to transfer £5,000 from the current to the investment account. She has submitted a VAT reclaim for £1,689.56 relating to last financial year.
- 548. Reports.** For information only

Highways

Cllr Rowsell reported that he had contacted the council about Great Lane & Hurcott drains. The potholes are starting to be repaired. He contacted SCC about the Piece Lane sign and was referred to SSDC, who he cannot get hold of. The overspill of soil on the road at the badger sett at the end of

Lambrook Road has been removed. The road edges are very overgrown and so he will contact highways about this.

Lethbridge Recreational Ground Committee

Cllr Wylie Carrick reported that they may be winding up the committee and so this would come across to us to manage. Work needs to be done on the Leylandii windbreak and he is getting quotes for their removal. Cllr Wakely said he would contact someone for a quote as well.

Action – Cllr Wylie Carrick / Cllr Wakely

Environment

Nothing to report, other than the blue bags have been delivered to houses in the village.

Ranger

Nothing to report. We need the Ranger to put up the pole for the SID along Lambrook Road.

Allotments

Nothing to report.

Cowleaze

Cllr Bourn reported that the organiser has stepped down and someone else has taken over to organise work parties. The lottery funding that Cowleaze received is running out and so they will need to apply to the council for funds.

Climate Emergency Working Group

Cllr Bourn reported that the carbon footprint questionnaire had been circulated with the Web magazine and was publicised on Facebook. 20 paper questionnaires were received and 55 on-line replies, which were now being analysed.

There will be a Climate Emergency themed event held on 11th September in conjunction with the Events Group. He has been in contact with various organisations who would like a stall at the event.

Footpaths

Cllr Brunt reported that there was a lot of dog poo still not being picked up from the footpaths. This will be discussed at the next meeting.

549. Annex A – Deferred items register

Councillors reported on completed items. Anything older than six months should be removed.

Action – Clerk/RFO

550. Annex B – Official correspondence received

This was reviewed.

Meeting closed: 9.10 pm