

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(*Public Bodies (Admission to Meetings) Act 1960*)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 18th October 2021**

Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
12th October 2021

Prior to the start of the meeting

7.15pm Questions and comments from members of the public. During the meeting, members of the public are able to view and listen, however any questions to the council should be made during the two Open Sessions before and at the end of the meeting.

7.20 pm Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 18th October 2021 7:30 PM

Ser	Item	Lead	Time
596.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
597.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
598.	To approve as a correct record the minutes/decisions of the extra-Ordinary Parish Council Meeting held on Wednesday 13th October 2021 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
599.	Planning Application 21/02943/HOU Holly Cottage, Lambrook Road Erection of a single storey extension and minor external alterations To review planning application submitted	Chair	15 mins
OPEN SESSION			15 mins
600.	Proposed double yellow lines at the junctions of Shells Lane/North Street and Robins Lane/Middle Street To resolve whether to go ahead with the application for double yellow to be introduced to improve road safety	Chair	20 mins
601.	Aims and Objectives of the Parish Council To approve the formalised aims and objectives of the Parish Council	Clerk/RFO	10 mins
602.	Training and Development Policy v1 To approve and adopt the Training and Development Policy v1	Clerk/RFO	4 mins
603.	Six-monthly Budget Report To review the budget report for April - September For information only – no resolution required	Clerk/RFO	10 mins
604.	Finance To review the Bank Reconciliation to 30 th September 2021 (previously circulated). To approve the schedule of payments totalling £1,268.30	Clerk/RFO	5 mins
605.	Bus Back better Zoom meeting 14th September To feedback on the meeting For information only – no resolution required	Cllr Bourn	10 mins
606.	Privacy Notice v1 To approve and re-adopt Privacy Notice v1	Clerk/RFO	2 mins
607.	Report from Clerk/RFO. For information only	Clerk/RFO	3 mins

608.	Reports. To receive updates from councillors: Highways – EW/AR Lethbridge Recreational Ground Committee - NWC Environment – CL/AJ Ranger - RM Allotments - Clerk Cowleaze - DB Climate Emergency Working Group - DB Footpaths - SB	All	15 mins
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For information only – no resolution required

609.	Financial Regulation v2 To approve and re-adopt Financial Regulations v2	Clerk/RFO	2 mins
610.	Annex A – Deferred items register – update	All	2 mins
611.	Annex B – Official correspondence received – review	All	2 mins

OPEN SESSION

Date of next meeting: Monday 15th November 2021