

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**
Time: **7:30 pm (7.15 pm - reports from County & District Councillors)**
Date: **Monday 15th November 2021**
Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
9th November 2021

Prior to the start of the meeting

7.15pm Questions and comments from members of the public. During the meeting, members of the public are able to view and listen, however any questions to the council should be made during the two Open Sessions before and at the end of the meeting.

7.20 pm Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 15th November 2021 7:30 PM

Ser	Item	Lead	Time
612.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
613.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
614.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 18th October 2021 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
615.	Action Plan November 2021 – November 2022 To approve and adopt the proposed action plan	Clerk/RFO	15 mins
616.	Parish Council Newsletter To approve the first Parish Council Newsletter, to be printed for distribution with the January 2022 issue of The Web at a maximum cost of £130 for 375 copies	Clerk/RFO	15 mins
617.	Publication Scheme To approve and adopt the publication scheme	Clerk/RFO	5 mins
618.	Grant Application To review the grant application received from Shepton Beauchamp Cowleaze Meadow Project and resolve whether to give a grant of £650	Chair	15 mins
619.	CEWG Bus Strategy Recommendations To approve the bus strategy recommendations	Cllr Bourn	10 mins
620.	Emergency contact To resolve which councillor should be the emergency contact (this was previously Cllr Rev Wade)	Chair	3 mins
621.	Quotation for removal of windblown hanging branches in Recreation Field near footpath. To resolve whether to accept the quotation of £150	Chair	5 mins
622.	Quotation for felling row of conifers on south side of the Recreation Field. To resolve whether to accept the quotation as an addition to the previous successful tender to remove the leylandii (Financial Regulations 11.1 (a) (iv) and (d) permit us not to have to issue a tender for this second tranche of work)	Chair	10 mins
623.	MUGA white line repainting To update the council on the progress to date. <u>For information only</u>	Cllr Rowswell	5 mins

624. Finance To review the Bank Reconciliation to 31 st October 2021 (previously circulated). To approve the schedule of payments totalling £1,393.08	Clerk/RFO	5 mins
625. Additional hours for Clerk/RFO for this financial year To ratify the decision of the Staffing Committee for additional hours to be worked (within budget) if necessary due to increased workload	Chair	5 mins
626. Christmas Lunch for the senior residents. For information only	Cllr Joy	2 mins
627. Report from Clerk/RFO. For information only	Clerk/RFO	3 mins
628. Reports. To receive updates from councillors: Highways – EW/AR Lethbridge Recreational Ground Committee - NWC Environment – CL/AJ Ranger - RM Allotments – Clerk / EW Cowleaze - DB Climate Emergency Working Group - DB Footpaths - SB <u>For information only – no resolution required</u>	All	15 mins
629. Annex A – Deferred items register – update	All	2 mins
630. Annex B – Official correspondence received – review	All	2 mins

OPEN SESSION

Date of next meeting: Monday 20th December 2021