

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(*Public Bodies (Admission to Meetings) Act 1960*)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**
Time: **7:30 pm (7.15 pm - reports from County & District Councillors)**
Date: **Monday 21st February 2022**
Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
15th February 2022

Prior to the start of the meeting

7.15pm Questions and comments from members of the public. During the meeting, members of the public are able to view and listen, however any questions to the council should be made during the two Open Sessions before and at the end of the meeting.

7.20 pm Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 21st February 2022 7:30 PM

Ser	Item	Lead	Time
662.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
663.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
664.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 17th January 2022 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
665.	Proposed planting/landscaping of the slope To discuss the proposed design and planting of the slope and to resolve to spend up to a maximum amount of £1,500	Cllr Rowsell	15 mins
666.	Purchase of Air Quality Sensor and joining of Community Air Quality Network To resolve whether to purchase an Air Quality Sensor at a maximum cost of £90 and to join the Community Air Quality Network	Cllr Bourn	5 mins
667.	Bus Service Questionnaire results To report on the findings of the SBPC Bus Service Questionnaire and to resolve to agree to the following recommendations: 1. That the Parish Council endorse the findings 2. That the Parish Council should distribute a summary of the results with the next issue of The Web magazine at a maximum cost of £100 3. That the Parish Council share their findings with relevant authorities as detailed in the report of the findings 4. That the Parish Council should add the findings to the Climate Emergency page of the website 5. That the Parish Council consider promoting a Shepton-Beauchamp based Car share arrangement to Ilminster, South Petherton, Yeovil and Taunton	Cllr Bourn	8 mins
668.	Promoting better house insulation proposal To review the proposal and resolve to agree to the following Recommendations: 1. That the Parish Council request the demonstration and loan of a thermal imaging camera from SSDC for use in Shepton Beauchamp to show where heat is being lost from houses 2. That the Parish Council invite the Retrofit Officer for Bruton Town Council to provide guidance on retrofitting home Insulation in the village 3. That the Parish Council include displays/presentations of thermal imaging and improving home insulation to coincide with the scheduled Parish Council's Saturday surgeries in April, May, June and July	Cllr Bourn	8 mins

669. SID Data – for information only	Clerk/RFO	10 mins
670. Action Plan To review and update the action plan	Clerk/RFO	8 mins
671. Double yellow line in the village To resolve whether to proceed with the application for double yellow lines, following the response from the highways department concerning the positioning of bollards at the bottom of Shells Lane	Chairman	8 mins
672. Councillor Surgery Saturday 9th April To resolve which councillors will attend the surgery on Saturday 9 th April	Clerk/RFO	4 mins
673. Finance To review the Bank Reconciliation to 31 st January 2021 (previously circulated). To approve the schedule of payments totalling £2,241.13 (previously circulated)	Clerk/RFO	5 mins
674. Report from Clerk/RFO. For information only	Clerk/RFO	4 mins
675. Reports. To receive updates from councillors: Highways – EW/AR Lethbridge Recreational Ground Committee - NWC Environment – CL/AJ Ranger - RM Allotments - EW Cowleaze - DB Climate Emergency Working Group - DB Footpaths - SB <u>For information only – no resolution required</u>	All	15 mins
676. Policy on recording of council meetings v2 To approve and re-adopt the Policy on recording of Council meetings v2	Clerk/RFO	2 mins
677. Complaints procedure v2 To approve and re-adopt the Complaints procedure v2	Clerk/RFO	2 mins
678. Health and Safety Policy Statement v1 To approve and re-adopt the Health and Safety Policy Statement v1	Clerk/RFO	2 mins
679. Equality and Diversity Policy v1 To approve and re-adopt the Equality and Diversity Policy v1	Clerk/RFO	2 mins
680. Annex A – Deferred items register – update	All	5 mins
681. Annex B – Official correspondence received – review	All	5 mins

OPEN SESSION

Date of next meeting: Monday 21st March 2022