

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(*Public Bodies (Admission to Meetings) Act 1960*)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**
Time: **7:30 pm (7.15 pm - reports from County & District Councillors)**
Date: **Tuesday 19th April 2022**
Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
11th April 2022

Prior to the start of the meeting

7.15pm Questions and comments from members of the public. During the meeting, members of the public are able to view and listen, however any questions to the council should be made during the two Open Sessions before and at the end of the meeting.

7.20 pm Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Tuesday 19th April 2022 7:30 PM

Ser	Item	Lead	Time
700.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
701.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
702.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 21st March 2022 (LGA 1972, sch 12, para 41(1))	Chair	1 min
703.	Planning Application 22/00613/HOU Holmelands, Lambrook Road Erection of a two-storey side extension. To review planning application submitted	Chair	15 mins
704.	Amendment to Standing Orders To resolve to amend point 8 'voting on appointments' by adding: (b) Voting on appointments may be carried out via a show of hands or by a paper ballot	Clerk/RFO	3 mins
705.	Lethbridge Recreation Committee To discuss the future of the recreation committee and to resolve the action to be taken	Chairman	25 mins
706.	Jubilee Beacon To resolve to approve an additional maximum cost of £355 for the additional items required, to review the Risk Assessment and to agree the preferred location for the Beacon	Clerk/RFO & Chairman	15 mins
707.	Incremental Pay Rise Subject to a satisfactory performance review, to approve the increase in pay for the Clerk/RFO by one increment to point 23, backdated to 1 st April (as per contract section 9.2)	Chairman	3 mins
708.	Finance To review the Bank Reconciliation to 31 st March 2022 (previously circulated). To approve the schedule of payments totalling £1,905.07 (previously circulated)	Clerk/RFO	4 mins
709.	Quarterly Budget Report To review the budget report for January - March <u>For information only – no resolution required</u>	Clerk/RFO	5 mins
710.	Insurance for Events Team Platinum Jubilee Event To resolve to accept responsibility of the Events Team and the Individual's actions running the 4 th June street party	Chair	4 mins
711.	Local Heritage List To resolve whether to add some of our assets to the Local Heritage List and which ones to add	Clerk/RFO	10 mins

712. Councillor Surgery 7th May To resolve which 2 councillors will attend the surgery	Chairman	2 mins
713. Annual Parish Meeting To resolve to change the date of the annual Parish Meeting from Monday 16 th May to either Wednesday 18 th or Wednesday 25 th May at 6.30 pm.	Clerk/RFO	2 min
714. Additional site for SID Following concerns from some villagers, to resolve if an additional pole can be erected at Grid Reference ST 4023 1669 near the entrance to Mountfields House, Silver Street	Clerk/RFO	5 mins
715. Report from Clerk/RFO. For information only	Clerk/RFO	5 mins
716. Reports. To receive updates from councillors: Highways – EW/AR Lethbridge Recreational Ground Committee - NWC Environment – CL/AJ Ranger - RM Allotments - EW Cowleaze - DB Climate Emergency Working Group - DB Footpaths - SB <u>For information only – no resolution required</u>	All	15 mins
717. Annex A – Deferred items register – update	All	2 mins
718. Annex B – Official correspondence received – review	All	2 mins

OPEN SESSION

Date of next meeting: Date to be confirmed – Annual Parish Meeting 6.30 pm
Monday 16th May 2022 – Annual Meeting of the Parish Council 7.30 pm