

SHEPTON BEAUCHAMP PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE SHEPTON BEAUCHAMP PARISH COUNCIL

Held on Tuesday 19th April 2022 at 7.30 pm
In the Village Hall, Middle Street, Shepton Beauchamp TA19 OLQ

Councillors present: Cllr Nigel Wylie Carrick (Chairman) Cllr Richard Martin (Vice-Chairman)
Cllr Andrew Rowswell Cllr Sarah Brunt
Cllr David Bourn Cllr Tim England

In attendance: Stella Davies (Clerk)

Members of the public: None

District/County Councillors in attendance: SCC Cllr Adam Dance (arrived at 7.30 pm & left at 8.00pm)
SSDC Cllr Crispin Raikes (arrived at 7.20 pm & left at 8.00 pm)

Cllr Raikes said that he would be standing as an independent councillor in the forthcoming elections and explained the reasons why.

Cllr Dance was accompanied by the Liberal Democrat candidate who was standing with him for the Unitary Authority. He was unable to give a report as we are in the pre-election period, but he did thank all the Parish Councillors for the work that they had done and he enjoyed working with them. He especially thanked Cllr Martin who had not put himself forward to stand in the parish council election.

It was with sadness that the Chairman reported that Roger Cripps had recently passed away. He had been a valued parish councillor for 12 years and had been heavily involved in the allotments, Cowleaze and co-ordinating the ranger.

Ser Item

- 700. To receive apologies for absence and to approve the reasons given** (LGA 1972, s85(1))
Apologies received from Cllr Wakely (working), Cllr Joy (personal commitment) and Cllr Lillywhite (personal commitment).
Resolved. To accept and approve the apologies given.
- 701. Declarations of interest** – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)
There were no declarations of interest.
- 702. To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 21st March 2022** (LGA 1972, sch 12, para 41(1)).
Resolved. That the minutes of the Parish Council meeting held on Monday 21st March 2022 be signed as correct.
- 703. Planning Application 22/00613/HOU Holmelands, Lambrook Road**
Erection of a two-storey side extension.
To review planning application submitted
Resolved. There were no objections. To submit a response by 20th April. **Action – Clerk/RFO**
- 704. Amendment to Standing Orders**
To resolve to amend point 8 'voting on appointments' by adding:
(b) Voting on appointments may be carried out via a show of hands or by a paper ballot
Resolved. To amend point 8 by adding (b) voting on appointments may be carried out via a show of hands or by a paper ballot. **Action – Clerk/RFO**

705. Lethbridge Recreation Committee

To discuss the future of the recreation committee and to resolve the action to be taken.

The Chair of the Recreation Committee had contacted the Parish Council to say that more volunteers were needed on that committee. It was noted that there was currently no formal lease between the Recreation Committee and the Parish Council. The Recreation Committee worked independently of the Parish Council and had its own bank account. The Parish Council had looked at the Committee becoming a Charitable Incorporated organisation (CIO) and to re-generate a lease between the two parties and create a management agreement. There has been no movement on any of these items due to Covid-19. Moving forward, if there was no new committee in place then the Parish Council would need to take over the running of the Recreation Field.

There was no resolution although the following actions were agreed:

- a) An advert for volunteers will be placed in the May issue of the Web and it will be posted on Facebook
Action – Clerk/RFO & Cllr Martin
- b) Contact the solicitors who had started to deal with the land registration of the Recreation Field in the name of the Parish Council.
Action - Chairman
- c) A copy of the responsibilities of the current committee will be sent to Parish Clerk by the Chairman of the Recreation Committee.
Action – Clerk/RFO
- d) The Parish Council to request a copy of the latest play equipment inspection report.
Action – Clerk/RFO
- e) We need to investigate what happens to the £10k lottery grant if the recreation field management is taken over by the Parish Council.
Action – Clerk/RFO
- f) SALC needs to be asked if the Parish Council runs the recreation field, can we continue with the annual lottery that the committee run within the village.
Action – Clerk/RFO
- g) A copy of latest guidance on running a recreation field needs to be obtained.
Action – Clerk/RFO

At the June Council meeting a decision will be made as to whether the Recreation Committee run as a separate committee or whether they are incorporated within the Parish Council.

706. Jubilee Beacon

To resolve to approve an additional maximum cost of £355 for the additional items required, to review the Risk Assessment and to agree the preferred location for the Beacon

Resolved. The situation has now changed since the agenda had been circulated - the Church's insurance company will not allow a beacon on the church tower. It was therefore decided not to purchase the Beacon and additional items but to purchase a Jubilee Flag to fly from the church tower and to light the tower from 9 – 12 for the 4-day period of the celebrations. A maximum amount of £120 was agreed.
Action – Clerk/RFO

707. Incremental Pay Rise

Subject to a satisfactory performance review, to approve the increase in pay for the Clerk/RFO by one increment to point 23, backdated to 1st April (as per contract section 9.2).

Resolved. That the pay for the Clerk/RFO be increased to point 23, backdated to 1st April.

708. Finance

To review the Bank Reconciliation to 31st March 2022

To approve the schedule of payments totalling £1,905.07

Resolved. The Bank Reconciliation to 31st March was approved and signed as correct by a non-cheque signatory. The payments had been reduced to £1,317.07 as the cheque for the Jubilee Beacon had been cancelled and these revised payments were approved.

709. Quarterly Budget Report. *For information only*

The Clerk presented the budget report for January – March which was reviewed by the Council.

710. Insurance for Events Team Platinum Jubilee Event

To resolve to accept responsibility of the Events Team and the Individual's actions running the 4th June street party.

Unresolved. Additional correspondence had been received from our Insurance Company which seemed to contradict the original advice given. The Clerk is to contact the Insurance Company for clarification and to see if we can pay an additional sum to cover that one event before a resolution can be passed. It was suggested that an alternative would be for the Events Team to take out their own insurance and apply for a grant from the Parish Council to cover the cost.

Action – Clerk/RFO

711. Local Heritage List

To resolve whether to add some of our assets to the Local Heritage List and which ones to add.

Resolved. It was agreed to add the Fives Wall to the local heritage list.

Action – Clerk/RFO

712. Councillor Surgery 7th May

To resolve which 2 councillors will attend the surgery

Resolved. That Cllr Wylie Carrick & Cllr Rowswell attend the surgery

713. Annual Parish Meeting

To resolve to change the date of the annual Parish Meeting from Monday 16th May to either Wednesday 18th or Wednesday 25th May at 6.30 pm.

Resolved. It was decided not to change the date of the Annual Parish Meeting for this year but to consider separating them for next year.

714. Additional site for SID

Following concerns from some villagers, to resolve if an additional pole can be erected at Grid Reference ST 4023 1669 near the entrance to Mountfields House, Silver Street

Resolved. Subject to approval from SCC Highways department that two additional sites (one at Mountfield House and one nearer the crossroads) be used to locate the SID.

Action – Cllr Wylie Carrick

715. Report from Clerk/RFO. *For information only*

The Clerk reported that she had received notification that the rate charged for the Ranger would increase from 1st April, which could result in an overspend against the budget.

A welder had been to look at the Telephone Kiosk and had sent a quote for £360 + vat. She has forwarded the quote to the lorry company and is still waiting for a reply. It was suggested that if there is no response, we let the insurance company deal with this.

She will be removing the Coronavirus page from the website and replacing it with one showing the SID statistics.

She has been contacted by SSDC to say that as the number of candidate nominations are less than the number of vacancies for the Parish Council, there will be no election. On this occasion there is no need for a public notice of co-option, but any vacancy must be filled by 24th June.

716. Reports. *For information only*

Highways

The slipped soil has been removed at Hurcott crossroads and the potholes have been marked up for filling. Cllr Rowswell has reported the potholes at the near Mountfield. It was mentioned that the sign where the lorry had jack-knifed needed reporting.

Lethbridge Recreational Ground Committee

Nothing further to report.

Environment

Nothing to report.

Ranger

Cllr Brunt mentioned that when the ranger cut the hedge at the bottom of Piece Lane the far edge of the hedge was not cut and this had been mentioned by one of the residents. Cllr Martin said the Ranger has this in hand and it will be carried out with larger equipment.

Allotments

The Clerk reported that there was still one allotment to be taken.

Cowleaze

Cowleaze had a meeting that morning which Cllr Bourn was unable to attend. They are going to work with the Events Committee and set up an adventure tunnel in Cowleaze Meadow during the day of the Street Party. There will be supervision in place.

Climate Emergency Working Group

Cllr Bourn reported that they had scheduled a meeting for early April but that has been postponed until after the May election. He also mentioned the e-mail sent by the Clerk and confirmed that they had not yet made a declaration of a Climate Emergency as this should come with further developments which had not yet been decided.

Footpaths

The Clerk has reported the broken stile which Cllr Rowswell informed her about. Cllr Bourn mentioned that we could report a broken stile via Somerset Explore and he had also reported the same stile.

717. Annex A – Deferred items register

The deferred items were updated.

718. Annex B – Official correspondence received

This was reviewed.

Meeting closed: 9.30 pm