

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**
Time: **7:30 pm**
Date: **Monday 16th May 2022**
Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda.



Stella Davies
Parish Clerk
10th May 2022

7.30 pm - prior to the start of the meeting

Questions and comments from members of the public. This provides the opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments affecting the Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish. Members of the public, as well as councillors, may ask questions on matters raised.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

THE ANNUAL MEETING OF SHEPTON BEAUCHAMP PARISH COUNCIL AGENDA

Meeting Monday 16th May 2022 7:30 PM

Prior to the start of the meeting all elected councillors present to sign a Declaration of Acceptance of Office

Note: All elected councillors must complete a new Register of Interest from within 28 days of taking office (i.e., by 5th June).

- 719. Election of Chairperson and acceptance of office. (Chairman to sign a declaration accepting the office of Chairman) (LGA 1972, s15)**
- 720. Acceptance of Office**
To resolve that all elected councillors not present should sign a Declaration of Acceptance of Office before the next ordinary Parish Council meeting.
- 721. Election of Vice-Chairperson**
- 722. To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))**
- 723. Co-option of new councillor**
To resolve to appoint a new parish councillor to the vacant position, who should sign a Declaration of Acceptance of Office.
- 724. Declarations of interest** – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)
- 725. General Power of Competence**
To resolve that the Parish Council continues to meet the required conditions to become an eligible Parish Council as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012
- 726. To approve as a correct record the minutes/decisions of the Parish Council Meeting** held on Tuesday 19th April 2022 (LGA 1972, sch 12, para 41(1)).
- 727. The Local Government Association Model Councillor Code of Conduct**
To resolve to approve and adopt the new LGA Code of Conduct (previously circulated)
- 728. Insurance for Events Team Platinum Jubilee Event**
To resolve to accept responsibility of the Events Team and the individual's actions running the 4th June street party.
- 729. Finance**
To review the Bank Reconciliation to 30th April 2022 (previously circulated)

To approve the schedule of payments totalling £2,975.73 (previously circulated)
- 730. Allocation of Councillor Responsibilities**
Planning
Highways
Footpaths
Open Areas - Cowleaze
Open Areas - Allotments
Open Areas - Lethbridge Recreational Field
Environment Warden

Tree Warden
Climate Change
SID
Ranger
Shepton Charity
Parish Online
Emergency Contact

Date of next meeting: Monday 20th June 2022 at the village hall