

SHEPTON BEAUCHAMP PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF SHEPTON BEAUCHAMP PARISH COUNCIL

Held on Monday 16th May 2022 at 7.30 pm
in the village hall, Middle Street, Shepton Beauchamp TA19 OLQ

Councillors present: Cllr Nigel Wylie Carrick (Chairman) Cllr Ed Wakely
Cllr Andrew Rowsell Cllr Sarah Brunt
Cllr David Bourn Cllr Tim England

In attendance: Stella Davies (Clerk)

Members of the public: None

District/County Councillors in attendance: None

Prior to the start of the meeting all elected councillors present signed a Declaration of Acceptance of Office

719. Election of Chairperson and acceptance of office. (LGA 1972, s15)

Cllr Bourn proposed that Cllr Wylie Carrick continue as Chairman, which was agreed unanimously.

Resolved. Cllr Wylie Carrick was elected as Chairperson and signed the Acceptance of Office, which was countersigned by the Proper Officer.

720. Acceptance of Office

To resolve that all elected councillors not present should sign a Declaration of Acceptance of Office before the next ordinary Parish Council meeting.

Resolved. It was agreed that all elected councillors not present should sign a Declaration of Acceptance of Office before the next ordinary Parish Council meeting.

721. Election of Vice-Chairperson

Cllr Wylie Carrick proposed Cllr Brunt. This was agreed unanimously.

Resolved. Cllr Brunt was elected as Vice-Chairperson.

722. To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))

Apologies were received from Cllr Joy (away) and Cllr Lillywhite (other commitment)

Resolved. To accept and approve the apologies given.

723. Co-option of new councillor

To resolve to appoint a new parish councillor to the vacant position, who should sign a Declaration of Acceptance of Office.

It was noted that SSDC had informed us that on this occasion there was no requirement for the Parish Council to give public notice that there are vacancies. Cllr Wylie-Carrick proposed Nick Howard be co-opted. This was agreed unanimously.

Resolved. That Nick Howard be co-opted to the Parish Council and should sign a Declaration of Acceptance of Office before the next ordinary Parish Council meeting.

724. Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)

There were no declarations of interest.

725. General Power of Competence

To resolve that the Parish Council continues to meet the required conditions to become an eligible Parish Council as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012:

- a) It has a qualified clerk
- b) A minimum of two-thirds of the total number of councillors have been elected.

Resolved. That the Parish Council still meets the required conditions to become an eligible council and can continue to adopt the General Power of Competence.

- 726. To approve as a correct record the minutes/decisions of the Parish Council Meeting** held on Tuesday 19th April 2022 (LGA 1972, sch 12, para 41(1)).

Resolved. That the minutes of the Parish Council meeting held on Tuesday 19th April be signed as correct.

- 727. The Local Government Association Model Councillor Code of Conduct**

To resolve to approve and adopt the new LGA Code of Conduct (previously circulated).

Resolved. That the Parish Council adopt the new LGA Code of Conduct.

- 728. Insurance for Events Team Platinum Jubilee Event**

To resolve to accept responsibility of the Events Team and the individual's actions running the 4th June street party.

Resolved. That the Parish Council accept responsibility of the Events Team and the individual's actions running the 4th June street party and associated events.

- 729. Finance**

To review the Bank Reconciliation to 30th April 2022 (previously circulated)

To approve the schedule of payments totalling £2,975.73 (previously circulated)

Resolved. The Bank Reconciliation to 30th April 2022 was approved and signed as correct by a non-cheque signatory. The payments were approved and cheques issued.

- 730. Allocation of Councillor Responsibilities**

Planning

Highways

Footpaths

Open Areas - Cowleaze

Open Areas - Allotments

Open Areas - Lethbridge Recreational Field

Environment Warden

Tree Warden

Climate Change

SID

Ranger

Shepton Charity

Parish Online

Emergency Contact

The Chairman mentioned that SALC carried out training events throughout the year on a number of topics. The Code of Conduct training should be attended by all councillors during their time as a councillor and if this has not been attended during the last council period, then it is good practice to attend during this next 5-year period. Any councillor with responsibility for planning should attend the planning course. He also recommended that the Chair, Vice-Chair and one other councillor (a cheque signatory) attend the finance training. There is a chairman's course and it would be advisable for the Chair and Vice-Chair to attend that.

Unresolved. As all councillors were not present it was decided to add this item to the agenda for the June meeting. It was also noted that there were a number of overlapping roles, which could be amalgamated.

Meeting closed: 7.55 pm