

SHEPTON BEAUCHAMP PARISH COUNCIL – Council Minutes

MINUTES of THE ANNUAL MEETING OF SHEPTON BEAUCHAMP PARISH COUNCIL

**Held on Monday 20th May 2019 8:00 PM in the Village Hall, Middle Street, Shepton
Beauchamp, TA19 0LQ**

Councillors Present: Jane Bishop Chairperson Angela Joy
 Andrew Rowswell Clare Lillywhite
 Roger Cripps Innis Finlay
 Ed Wakely Sarah Brunt
 Richard Martin Nigel Wylie Carrick

Others Present: Cllr Crispin Raikes and Cllr Adam Dance

145. **To receive apologies for absence and to approve the reasons given** (LGA 1972s85(1)).
None

146. **Election of Chairperson and acceptance of office: Roger Cripps**

Proposer: Cllr Brunt and Cllr Finlay Second: Cllr Rowswell

RESOLVED: Unanimous to accept Roger as Chairperson.

Jane Bishop officially stood down as Chairperson and resigned from the Council, the rest of the council thanked Jane for her hard work and commitment as Chairperson during her term of office and said she would be missed, Jane then left the meeting.

147. **Election of Vice Chairperson and acceptance of office**

Proposer: Cllr Finlay Second: Cllr Brunt

RESOLVED: Unanimously to accept Cllr Joy as Vice Chairperson.

148. **Election of Officers and acceptance of office and Register of interest**
Officers:

Planning	Cllr Lillywhite
Allotments	Cllr Cripps
Footpaths	Cllr Cripps & Cllr Brunt
Highways	Cllr Rowswell & Cllr Wakely
Charity Trustee	Cllr Brunt & Cllr Martin
Emergency Contacts	Cllr Finlay, Cllr Cripps & Cllr Wakely
Parish Environment Warden	Cllr Joy & Cllr Lillywhite
Cowleaze Meadow Representative	Cllr Cripps
Recreation Ground Representative	Cllr Finlay
Tree Warden	Cllr Finlay

RESOVLED all positions filled and acceptance of office and register of interest forms received.

149. **Vacancy and Co-option: Nigel Wyle Carrick**
RESOLVED: Unanimously agreed to co-opt Nigel Wylie Carrick onto the Parish Council. Acceptance of office and register of interest forms received.
150. **Declarations of interest** - Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)
NONE
151. **To approve and sign as a correct record the minutes of the Parish Council Meeting held on Monday 15th April 2019**
RESOLVED: To accept and sign as a correct representation of the meeting.
152. **Planning Application** – Ref No 19/01131/HOU, Mrs & Mrs Snow, The Pound Middle Street Shepton Beauchamp TA19 0LD
RESOLVED: No objections or comments are to be made, all in favour of approval.
153. **Insurance renewal:** Discuss any additional risks and amendments needed to the three-year agreement.
RESOLVED: To agree to the renewal and Cllr Joy to contact the insurance broker to find out which building is mentioned in the agreement and also find out if we can cover the three events to be run by the events team 1) Cowleaze Meadow Party 2) Bonfire Night and 3) 10K Run. Assets register to be complied for further investigations regarding possible duplication and adequate insurance cover at the next meeting. Arrange a valuation of the Five's Wall.
154. **Training** – SALC courses, any bookings to make.
Richard Martin – Councillor Essentials at Horton 13th June 2019 7-9:00PM and circulate course list.
155. **Parking spaces at Silver Springs**
RESOLVED: Not discussed this is not a Parish Council matter.
156. **Actions from the previous meeting** – To review actions taken and receive updates.
Speedwatch - correspondence received matter to be discuss in June.
Lethbridge – works are underway, lease to be discussed in June. Further work extension to be agreed in June
Wheelie Bins – advice received; letter drafted to be delivered by hand.
157. **To receive written or oral reports** - From meetings attended by Councillors on behalf of the Parish Council.
NALC – notice regarding reclaiming VAT section 33 VAT Act 1994 on the Village Hall.

158. **Finance** - to review income and expenses and approve and sign payments.
Came & Co Insurance £428.70 chq no 200544
SALC Affiliation £194.89 chq No 200545
PCC of Shepton Beauchamp – donation towards mowing £1000.00 chq no 200546
RESOLVED: All payments agreed and signed
159. **Chairperson's Report** – items of information.
Cllr Cripps asked the District Council if the Ranger can come weekly, to be confirmed and discussed at the next meeting. To confirm if there can be a flexible arrangement and the Ranger cancelled if there is no work.
Telephone Box - no action has been taken but if the Ranger is going to visit more frequently then he will be asked to do this. Ranger has also been asked to keep the allotments tidy. Any new allotments will be sprayed and Cllr Wakely offered assistance.
Cllr Cripps asked that everyone be included email replies.
160. **Items for the next agenda.**
Recreation Ground lease / additional funding for increased costs.
Asset register
Insurance
Street Lighting
Speedwatch
Parish Ranger from fortnightly to weekly visits.

Meeting was closed at 21:24