

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(*Public Bodies (Admission to Meetings) Act 1960*)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 18th July 2022**

Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda.



Stella Davies
Parish Clerk
12th July 2022

7.30 pm – prior to the start of the meeting

Questions and comments from members of the public. This provides the opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments affecting the Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish. Members of the public, as well as councillors, may ask questions on matters raised.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 18th July 2022 7:30 PM

Ser	Item	Lead	Time
750.	To nominate a temporary Parish Clerk to cover the absence of the Parish Clerk	Chair	1 min
751.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
752.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
753.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 20th June 2022 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
754.	Planning Application 22/01618/FUL Brimfield, Lambrook Road Subdivision of existing dwelling to create 2 No. dwellings with associated parking: To review planning application submitted	Chair	15 mins
755.	Piece Lane Development To review the plans for the development and discuss with the development company	Chair	20 mins
756.	Procedures around the Leylandii felling at the Recreation Field To review the procedures used for the felling of the Leylandii trees, including: • Legality • Requirement for Tree Felling Licence • Transparency & Communication	Chair	10 mins
757.	Review of Lethbridge Recreational Ground - Felling of Leylandii Trees and Future Development Plans To review the background and current situation of the Leylandii trees felling and to resolve the following: 1. Outline plans for the development of the Lethbridge Memorial Ground: Stage 1A. Felling of Leylandii windbreaks. Stage 1B. Planting of woodland and meadow wildflower planting, mixed hedge, and ornamental trees Stage 2. Refurbishment of the Pavilion Stage 3. Refurbishment of Rev Haws shelter & benches 2. Arborist Consultant Tree Report. To approve expenditure up to a maximum of £700 3. Felling of West Windbreak 4. Felling of South Windbreak	Chair	30 mins

5. Possible requirement for Football Nets behind goal on south side
6. Retender for felling contractor for felling of Leylandii Trees (adverts to cost not more than £100)
7. Either tape off Leylandii or put up a warning notice (subject to tree report results)
8. To approve a new felling contractor up to a maximum of £24,999. (Work to be completed Sep 22 – Mar 24)
9. Introduce a routine Arborist Tree Inspection of trees in public spaces owned by the Parish Council

- 758. Review of Lethbridge Memorial Recreation Ground 'Rec Committee'** Chair 10 mins
To consider Council support to the Rec Committee and to resolve:
(a) The composition of the current Rec Committee, **or**
(b) Establish the Rec Committee as an Advisory Committee of the Parish Council and produce terms of reference, including frequency of meetings (which will be open to the public)
- 759. Council Surgery – 9 July 2022** Chair 5 mins
To note and the following points raised:
 - Great Lane bottom drain - Repair to metal grate to reduce excessive noise caused by vehicles driving over the metal grates
 - Village Hall Car Park. Is it feasible to rent land to create parking spaces on north side of village hall?
- 760. Review the Council Surgery Trial programme (May – Jul 22)** Chair 5 mins
To review the Council Surgery trial:
To resolve to continue to hold Council Surgeries on one Saturday each month (excluding August)
- 761. Finance** Clerk/RFO 2 mins
To review the Bank Reconciliation to 30th June 2022 (previously circulated).

To approve the schedule of payments totalling £3,282.65 (previously circulated)
- 762. Reports. For information only.** All 15 mins
To receive updates from councillors: -
Highways – AR/CL
Lethbridge Recreational Ground Committee – TE/AJ
Environment Trees & Climate Change – DB/NH
 - Somerset Green Open Homes Webinar 21 Jul 22 at 7pm
Ranger – NWC
 - Support to the Platinum Jubilee Garden
 - Priority of Work: Drains, veg clearance, garden
Allotments – NH
 - Interest in the last remaining allotment
 - Six monthly reviews of allotment for Sep meeting (allotment holders to be informed of review date)
Cowleaze – DB
Footpaths – SB/EW
 - SCC Interactive website for programme of vegetation clearance
 - Ranger to clear all other paths on a priority basis
- 763. Annex A – Deferred items register – update** All 3 mins

Date of next meeting: Monday 19th September 2022