

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(*Public Bodies (Admission to Meetings) Act 1960*)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 26th September 2022**

Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the agenda



Stella Davies
Parish Clerk
20th September 2022

7.30 pm – prior to the start of the meeting

Questions and comments from members of the public. This provides the opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments affecting the Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish. Members of the public, as well as councillors, may ask questions on matters raised.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 26th September 2022 7:30 PM

Ser	Item	Lead	Time
764.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
765.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
766.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 18th July 2022 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
767.	New Somerset Council Local Community Networks (LCNs) To note the public consultation period 5 Sep – 17 Oct 2022	Chair	3 mins
768.	Unoccupied/derelict property in the village To resolve what action can be taken to resolve the current situation	Clerk	10 mins
769.	Recreation Field Advisory Committee To resolve to approve the Terms of Reference for the Recreation Field Advisory Committee	Chair	10 mins
770.	Climate Emergency Working Group As the CEWG can no longer continue in its current form to resolve which option to move forward with: (a) Respond to issues and opportunities as and when they arise (b) Establish a Climate Advisory Committee of the Parish Council	Cllr Bourn	5 mins
771.	Staffing Committee Terms of Reference v2 To approve and re-adopt the terms of reference and resolve to appoint another councillor to the Committee in accordance with the TOR	Chair	2 mins
772.	Parish Council Newsletter To approve the October Parish Council Newsletter to be printed for distribution with the October 2022 issue of The Web at a cost of £79	Clerk/RFO	1 min
773.	Use of Glyphosate by the Ranger To discuss the concerns raised by a resident and to resolve what action is to be taken	Chair	10 mins
774.	Action Plan To review and update the Action Plan	Clerk/RFO	10 mins
775.	Finance To review the Bank Reconciliations to 31 st July & 31 st August 2022 (previously circulated). To approve the schedule of payments totalling £4,179.26 (previously circulated)	Clerk/RFO	3 mins

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| 776. Quarterly Budget Report for Quarter 1
To review the budget report for April - June
For information only – no resolution required | Clerk/RFO | 4 mins |
| 777. Communications/Publicity Councillor
To consider appointing a councillor to be responsible for communication and publicity | Chair | 3 mins |
| 778. Report from Clerk/RFO. For information only | Clerk/RFO | 3 mins |
| 779. Reports. To receive updates from councillors:
Highways – EW/AR
Lethbridge Recreational Ground Committee - NWC
Environment – CL/AJ
Ranger - RM
Allotments - EW
Cowleaze - DB
Climate Emergency Working Group - DB
Footpaths - SB | All | 15 mins |

For information only – no resolution required

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| 780. Annex A – Deferred items register – update | All | 2 mins |
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To resolve to exclude members of the press and public. To agree that item 781 below be dealt with after the public have been excluded as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

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| 781. Tender for Lethbridge Recreation Field Leylandii felling
To review the tenders received and resolve which tender (if any) to accept | Clerk/RFO | 30 mins |
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Date of next meeting: Monday 17th October 2022