

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(*Public Bodies (Admission to Meetings) Act 1960*)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 19th December 2022**

Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
13th December 2022

7.30 pm – prior to the start of the meeting

Questions and comments from members of the public. This provides the opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments affecting the Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish. Members of the public, as well as councillors, may ask questions on matters raised.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 19th December 2022 7:30 PM

Ser	Item	Lead	Time
818.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
819.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
820.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 21st November 2022 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
821.	Planning Application 22/03107/HOU Trinity Cottage, Littlefields Lane. New attached garage and changing existing gables from render to timber cladding	Chair	15 mins
822.	Appointment of Internal Auditor Following further information as to what is provided within the internal audit, to appoint the auditor recommended by the Clerk in the Options Appraisal submitted at the November meeting.	Chair	5 mins
823.	Grant Application To review the grant application received from the Village Hall and resolve whether to give a grant of £500	Chair	5 mins
824.	Parish Council Newsletter To approve the January Parish Council Newsletter to be printed for distribution with the January 2023 issue of the Web at a cost of £65	Clerk/RFO	5 mins
825.	Somerset Prepared Emergency Community Contacts To resolve which 3 members of the Council should be the named contacts	Chair	10 mins
826.	Hours of Clerk/RFO To resolve whether to approve additional salary costs up to a maximum of £1,500 to allow for the additional work required relating to the recreation field administration, change of bank and the budget preparation for next financial year	Cllr Rowswell	10 mins
827.	Virements To approve the list of virements (previously circulated)	Clerk/RFO	5 mins
828.	SID data analysis To resolve whether to suspend the analysis of the data due to the current workload of the Clerk.	Clerk/RFO	5 mins

829.	Sandbags To resolve which sandbags to buy, how many and where to store them in the dry (Details of available sandbags previously circulated)	Clerk/RFO	5 mins
830.	Hire of alternative football pitch for cup match To resolve to approve the payment up to £100 for the hire of an alternative pitch on Saturday 17 th December due to damage of the current pitch created by the tree felling	Cllr England	10 mins
831.	Finance To review the Bank Reconciliation to 30 th November 2022 (Previously circulated). To approve the schedule of payments totalling £1,858.74 (Previously circulated)	Clerk/RFO	5 mins
832.	Report from Clerk/RFO. For information only	Clerk/RFO	5 mins
833.	Reports. To receive updates from councillors: Highways – AR/CL Lethbridge Recreational Ground Committee – TE/AJ Environment/Climate change – DB/NH Ranger - NWC Allotments - NH Cowleaze - DB Footpaths – SB/EW <u>For information only</u> – no resolution required	All	15 mins
834.	Annex A – Deferred items register – update	All	5 mins

Date of next meeting: Monday 16th January 2023