

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 16th January 2023**

Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda

S Davies

Stella Davies
Parish Clerk
10th January 2023

7.30 pm – prior to the start of the meeting

Questions and comments from members of the public. This provides the opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments affecting the Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish. Members of the public, as well as councillors, may ask questions on matters raised.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 16th January 2023 7:30 PM

Ser	Item	Lead	Time
835.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1)).	Clerk/RFO	1 min
836.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations).	Chair	1 min
837.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 19th December 2022 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
838.	100 Club mins To review the options for the 100 club from 1 st April and resolve to approve one of them (previously circulated)	Clerk/RFO	15
839.	Staffing Committee To ratify the decisions taken by the Staffing Committee: - Parish Clerk appraisal report - Parish Clerk salary budget proposal for FY 23/24	Chair	5 mins
840.	Clerk/RFO's pay To approve moving the Clerk/RFO to Scale Range LC2 (substantive benchmark range) from 1 st April 2023, subject to a satisfactory appraisal.	Chair	5 mins
841.	Budget for FY 23/24 and Precept mins To resolve to agree the budget for the new FY and to set the precept.	Clerk/RFO	40
842.	Finance To review the Bank Reconciliation as at 31 st December 2022 (previously circulated). To approve the schedule of payments totalling £24,785.58 (previously circulated).	Clerk/RFO	5 mins
843.	Dog Fouling mins To resolve what additional action can be taken by the council in view of the amount of dog fouling in the village and whether to spend up to £80 for signs.	Cllr Rowswell	10
844.	Policy review and re-adoption dates To resolve to change the re-adoption dates of individual policies and TOR so they fall in line with an annual meeting of the council in May.	Clerk/RFO	3 mins
845.	Allotments To resolve that the children from the local school can make an accompanied visit to the allotments on a monthly basis to help with their horticultural studies.	Clerk/RFO	5 mins
846.	Report from Clerk/RFO. For information only.	Clerk/RFO	5 mins

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| <p>847. Reports. To receive updates from councillors:</p> <p>mins</p> <p>Highways – AR/CL</p> <p>Lethbridge Recreational Ground Committee – TE/AJ</p> <p>Environment/Climate change – DB/NH</p> <p>Ranger - NWC</p> <p>Allotments - NH</p> <p>Cowleaze - DB</p> <p>Footpaths – SB/EW</p> <p><u>For information only – no resolution required</u></p> | <p>All</p> | <p>15</p> |
| <p>848. Annex A – Deferred items register – update</p> | <p>All</p> | <p>5 mins</p> |

Date of next meeting: Monday 20th February 2022

