

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(*Public Bodies (Admission to Meetings) Act 1960*)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 20th March 2023**

Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the agenda



Stella Davies
Parish Clerk
14th March 2023

7.30 pm – prior to the start of the meeting

Questions and comments from members of the public. This provides the opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments affecting the Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish. Members of the public, as well as councillors, may ask questions on matters raised.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 20th March 2023 7:30 PM

Ser	Item	Lead	Time
863.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
864.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
865.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 20th February 2023 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
866.	Annual Parish Meeting To discuss the new format for the Parish meeting and resolve how to promote this, the organisation required before and at the event and who should be responsible for the various aspects.	Clerk/RFO	20 mins
867.	Play Equipment Further to item 807 in the November meeting where £75 was approved for a replacement swing seat and repairs to the recreation field gate, to resolve than an additional amount of up to £50 be spent to allow for the purchase of an additional swing seat.	Clerk/RFO	5 mins
868.	Defibrillator Training To approve the spend of £175 +vat for an awareness session in the village hall for up to 50 attendees.	Cllr Joy	10 mins
869.	Flooding/drain blockage near flyover To resolve what action the council can take to try and resolve this problem.	Cllr Rowsell	15 mins
870.	Parish Council Newsletter To approve the April Parish Council Newsletter to be printed for distribution with the April issue of The Web at a cost of £65.	Clerk/RFO	5 mins
871.	Payment of 7 hours of outstanding annual leave to Clerk/RFO To resolve to approve the payment of outstanding leave which the Clerk cannot take due to work commitment.	Chair	5 mins
872.	Finance To review the two Bank Reconciliations as at 28 th February 2023 (Previously circulated). To approve the schedule of payments totalling £18,592.46 (Previously circulated) – this includes £15,500 transferred to the new Unity Trust Bank account for Shepton Beauchamp Parish Council	Clerk/RFO	10 mins
873.	Report from Clerk/RFO. For information only	Clerk/RFO	5 mins

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| 874. Reports. To receive updates from councillors:
Highways – AR/CL
Lethbridge Recreational Ground Committee – TE/AJ
Ranger - NWC
Allotments - NH
Cowleaze - DB
Footpaths – SB/EW

<u>For information only – no resolution required</u> | All | 20 mins |
| 875. Annex A – Deferred items register – update | All | 5 mins |

Date of next meeting: Monday 17th April 2023