

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(*Public Bodies (Admission to Meetings) Act 1960*)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 17th April 2023**

Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
11th April 2023

7.30 pm – prior to the start of the meeting

Questions and comments from members of the public. This provides the opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments affecting the Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County Councillors. The County Councillors are invited to give a short oral report on matters affecting the Parish. Members of the public, as well as Parish councillors, may ask questions on matters raised.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 17th April 2023 7:30 PM

Ser	Item	Lead	Time
875.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
876.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
877.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 20th March 2023 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
878.	Planning Application 23/00680/LBC The Old Rectory, Great Lane (also under 23/00679/HOU) Installation of flat roof light and alteration to internal loft room To review planning application submitted	Chair	15 mins
879.	The addition of a wall-mounted phone by the village hall defib To discuss the concerns raised by a resident who was unable to get a mobile phone signal and so could not access the defibrillator and resolve what action should be taken	Chair	15 mins
880.	Recreation Field Advisory Committee meeting To update the council on the meeting held on 3 rd April	Cllr England	15 mins
881.	Local Community Networks To discuss the recent information received. <u>For information only</u>	Chair	5 mins
882.	Recreation Field Survey To approve the draft survey and resolve how this will be distributed to the villagers and the timescale for this. To approve up to £200 for possible use of Monkey Survey (£25pm) and printing costs.	Cllr England	10 mins
883.	Amendment to Standing Orders To resolve to amend section 18 d (iii) to read 'the invitation to tender shall be advertised in any manner that is appropriate' and to remove sections 18 d (iv) and (v)	Clerk/RFO	4 mins
884.	100 Club To appoint the Clerk and two named councillors who will be authorised to certify lottery returns to the local authority	Clerk/RFO	5 mins
885.	Coronation mugs for school children To approve a spend of up to £300 to purchase mugs celebrating the coronation of King Charles III for the 31 children at the village school	Clerk/RFO	2 mins

886. Incremental pay rise	Chair	2 mins
To report on the Clerk's performance review, and subject to it being satisfactory, to approve the increase in pay by one increment to point 24, backdated to 1 st April (as per contract section 9.2 and adjustment to contract)		
887. Budget Report for FY 22/23 at year end	Clerk/RFO	5 mins
To review the budget report (previously circulated). <u>For information only</u>		
888. Re-allocation of reserves at end of FY 22/23	Clerk/RFO	5 mins
To discuss and approve the re-allocation of reserves (previously circulated)		
889. Finance	Clerk/RFO	4 mins
To review the two Bank Reconciliations as at 31 st March 2023 (previously circulated).		
To approve the schedule of payments totalling £2,808.01 (previously circulated)		
890. Report from Clerk/RFO. For information only	Clerk/RFO	4 mins
891. Reports. To receive updates from councillors:	All	15 mins
Highways – AR/CL Lethbridge Recreational Ground Committee – TE/AJ Ranger - NWC Allotments - NH Cowleaze - DB Footpaths – SB/EW		
<u>For information only – no resolution required</u>		
892. Annex A – Deferred items register – update	All	1 min

Date of next meeting: Monday 15th May 2023 (annual meeting)