

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(*Public Bodies (Admission to Meetings) Act 1960*)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 17th July 2023**

Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
11th July 2023

7.30 pm – prior to the start of the meeting

Questions and comments from members of the public. This provides the opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments affecting the Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County Councillors. The County Councillors are invited to give a short oral report on matters affecting the Parish. Members of the public, as well as councillors, may ask questions on matters raised.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 17th July 2023 7:30 PM

Ser	Item	Lead	Time
925.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
926.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
927.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 19th June 2023 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
928.	Bonfire at the Recreation Field To discuss with members of the Events Team and resolve what needs to be put in place before and after the bonfire.	Chair / Cllr England	20 mins
929.	Feedback from Recreation Field survey To report on the results of the survey for the council to resolve at which council meeting this should be discussed further	Cllr England	20 mins
930.	Recreation Field Gates To resolve whether to unlock the gates and leave them open for a trial period	Cllr England	10 mins
931.	SID data near the school To review the data collected from SID and resolve if any further action from the Parish Council is needed	Clerk/RFO	20 mins
932.	Parish Council Newsletter To approve the July Parish Council Newsletter to be printed for distribution with the July issue of the Web at a cost of £65	Clerk/RFO	2 mins
933.	Rolling contract for allotment holders To resolve to change the contract to a rolling contract instead of issuing a new one each year.	Clerk/RFO	5 mins
934.	Quarterly Budget Report To review the budget report for March - June <u>For information only – no resolution required</u>	Clerk/RFO	5 mins
935.	Finance To review the Bank Reconciliation as at 30 th June 2023 (previously circulated). To approve the schedule of payments totalling £7,713.76 (previously circulated)	Clerk/RFO	5 mins

936. Recreation Field Income & Expenditure at end June 2023 To review the income and expenditure account <u>For information only – no resolution required</u>	Clerk/RFO	5 mins
937. Additional Bank Signatory To resolve whether an additional bank signatory is required and if so, which councillor that should be.	Clerk/RFO	5 mins
938. Report from Clerk/RFO. For information only	Clerk/RFO	3 mins
939. Reports. To receive updates from councillors: Highways – AR/CL Lethbridge Recreational Ground Committee – TE/AJ Ranger - NWC Allotments - NH Cowleaze - DB Footpaths – SB/EW <u>For information only – no resolution required</u>	All	15 mins
940. Annex A – Deferred items register – update	All	2 mins

Date of next meeting: Monday 18th September 2023