

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 16th October 2023**

Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
10th October 2023

7.30 pm – prior to the start of the meeting

Questions and comments from members of the public. This provides the opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments affecting the Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County Councillors. The County Councillors are invited to give a short oral report on matters affecting the Parish. Members of the public, as well as councillors, may ask questions on matters raised.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 16th October 2023 7:30 PM

Ser	Item	Lead	Time
960.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
961.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
962.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 18th September 2023 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
963.	Planning Application 21/00568/FUL amendment Land OS 2689 Sheep Way - Amended plans To review amended plans submitted	Chair	10 mins
964.	Planning application 23/01974/FUL at Land OS 6349 off Piece Lane Change of use of land to residential for the erection of 16 dwellings, including means of access and associated improvement, surface water drainage, landscaping, associated works and formation of an attenuation pond. To review planning application submitted	Chair	20 mins
965.	Outdoor playing spaces, sport & recreation planning obligations To inform the council on the proposed monies available <u>For information only – no resolution required</u>	Clerk/RFO	10 mins
966.	October Newsletter To approve the October Newsletter for distribution with the October Web magazine at a cost of £65	Clerk/RFO	2 mins
967.	Recreation Field Advisory Committee meeting To update the council on the meeting held on 2 nd October <u>For information only</u>	Cllr England	10 mins
968.	To reverse resolution made at 18th September meeting To resolve that the resolution made on item 947(a) be reversed following the recommendation made by the Recreation Field Committee (as per Standing Orders item 7(a))	Cllr England / Clerk/RFO	10 mins
969.	Recreation Field Advisory Committee Terms of Reference v3 To resolve to approve and adopt the TOR v3	Clerk/RFO	10 mins
970.	Staffing Committee Terms of Reference v3 To approve and re-adopt the TOR v3	Chair	5 mins
971.	Half-Yearly Budget Report To review the budget report for April - September <u>For information only</u>	Clerk/RFO	5 mins

972. Recreation Field Income and Expenditure Account To review the income and expenditure account to the end of September <u>For information only</u>	Clerk/RFO	5 mins
973. Finance To review the Bank Reconciliation as at 30 th September 2023 (previously circulated). To approve the schedule of payments totalling £4,611.23 (previously circulated)	Clerk/RFO	5 mins
974. Report from Clerk/RFO. For information only	Clerk/RFO	5 mins
975. Reports. To receive updates from councillors: Highways – AR/CL Lethbridge Recreational Ground Committee – TE/AJ Ranger - NWC Allotments - NH Cowleaze - DB Footpaths – SB/EW <u>For information only – no resolution required</u>	All	15 mins
976. Annex A – Deferred items register – update	All	2 mins

Date of next meeting: Monday 20th November 2023