

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

To all members of the Recreation Field Advisory Committee

You are hereby summoned to attend a meeting of the **RECREATION FIELD ADVISORY COMMITTEE** at the Village Hall, Middle Street, Shepton Beauchamp TA19 0LQ on **Monday 5th February 2024** at 7.30 pm.



Stella Davies
Parish Clerk
30th January 2024

Members of the Public and Press welcome to attend (*Public Bodies (Admission to Meetings) Act 1960*)

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings.

AGENDA

<u>Item</u>	<u>Lead</u>	<u>Time</u>
RFA/51 Apologies for absence	Clerk	1 min
RFA/52 Declarations of interest Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
RFA/53 Approval of minutes To approve the minutes from the committee meeting held on Monday 2 nd October 2023	Chair	2 mins
RFA/54 Finances To update the committee on the current financial situation of the Recreation field	Clerk	5 mins
RFA/55 Grass cutting To update the committee on the new contractors who have the grass cutting contract	Clerk	5 mins
RFA/56 Clearing of excess waste on the recreation field To discuss the clearing of the excess grass cuttings on the edges of the field, the 2 saplings that need to be moved and the areas that need to be cut by the new contractors.	Lou	5 mins

RFA/57 Maintenance of Play Equipment To feedback on the play equipment checks and the annual play inspection report.	Chair	10 mins
RFA/58 Maintenance of goal posts To decide if we need to obtain quotations for the repainting of the goalposts or if it can be done in-house and decide the best time of year to do this.	Chair	10 mins
RFA/59 Maintenance of pavilion To decide the priorities for carrying out repairs/maintenance of the pavilion	Clerk	10 mins
RFA/60 Signage To report on the current signage in the recreation field and to decide who is going to put the new signs up (including the 'do not park in front of these gates' sign which is in the kitchen!)	Clerk	5 mins
RFA/61 Play Area To discuss the fencing of the play area and the removal of the grass humps	Clerk	10 mins
RFA/62 Fundraising To discuss future fundraising	Chair	15 mins
RFA/63 Date of next working group and list of jobs needed To arrange a date for the next working group and decide which jobs to tackle	Chair	15 mins
RFA/64 Any other business	Chair	5 mins

Open Session

Date of next meeting

The date of the next meeting to be decided