

SHEPTON BEAUCHAMP PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE SHEPTON BEAUCHAMP PARISH COUNCIL

Held on Monday 17th June 2024 at 7.30 pm
In the Village Hall, Middle Street, Shepton Beauchamp TA19 OLQ

Councillors present: Cllr Nigel Wylie Carrick (Chairman) Cllr David Bourn (Vice-Chairman)
Cllr Angie Joy Cllr Andrew Rowswell
Cllr Tim England Cllr Nick Howard

Members of the public: There was one member of the public in attendance.

Unitary Councillors in attendance: There were no Unitary Councillors in attendance

Open session

The member of public raised the issue of the Drains in Washcross leading up to the village and his concern that Machinery cannot get down there to clear the drains. He has contacted Adam and Lee Norman. He has had no response from Adam Dance.

The Chairman said that this would be added to the July agenda as an issue for discussion and asked the Parish Clerk to chase Adam Dance for a response. **Action – Parish Clerk**

Ser Item

- 1081. To nominate a temporary Parish Clerk to cover the absence of the Parish Clerk**
Resolved. Cllr Angie Joy was nominated to act as temporary Parish Clerk.
- 1082. To receive apologies for absence and to approve the reasons given** (LGA 1972, s85(1))
Apologies were received from Cllr Wakely (away) and Cllr Burwood (prior engagement).
- 1083. Declarations of interest** – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations).
There were no declarations of interest
- 1084. To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 20th May 2024** (LGA 1972, sch 12, para 41(1)).
Resolved. That the minutes of the Parish Council meeting held on Monday 20th May 2024 be approved unanimously.
- 1085. Allocation of councillor responsibilities**
(unresolved from May meeting)

The responsibilities were allocated as follows: -
Planning – All councillors (all councillors to do the training)
Highways – Cllr Rowswell
Lethbridge Recreation Field Committee – Cllr England
Village Maintenance (Ranger) – Cllr Wylie Carrick
Environment & Trees – Cllr Bourn
Allotments – Cllr Howard
Cowleaze – Cllr Bourn
Footpaths – Cllr Wakely / Cllr Rowswell
SID – Cllr Bourn / Cllr Wylie Carrick
Parish Online – Cllr Wylie Carrick
Communications / Publicity – Cllr Joy / Cllr England
Emergency Contacts – All councillors
100 Club – Cllr Burwood
Newsletter editor – Cllr Joy / Cllr Howard / Cllr Burwood

1086. LCN (Local Council Network)

To resolve which, if any, councillor will attend the LCN AGM on Thursday 20th June at Donyatt village hall

Resolved. Cllr Howard will attend if an online option is available.

There is also a Highways and Traffic LCN working group meeting on Thursday 27th June 10.00 – 12.00 at Crewkerne Council Chambers. No one was available to attend.

1087. Parish Council July Newsletter

To resolve to approve the July Newsletter at a cost of £65

Resolved. The July Newsletter was approved.

1088. Finance

To review the Bank Reconciliation as at 31st May 2024 (previously circulated).

To approve the schedule of payments totalling £4,014.81 (previously circulated)

Resolved. The Bank reconciliation was approved and signed as correct by a non-bank signatory. The payments were all approved.

1089. Report from Recreation Field Committee Chairman

Cllr England stated that the dog mess appears to have improved since signage was installed but they will continue to monitor the situation. It was suggested that the sign at the entrance to the ground be repainted or replaced.

Fencing of the Play Area – we have received 2 quotes for this - Wooden fencing costing £4657 and metal fencing £7,000. The reason for the high cost is that the gates have to be ROSPA approved so that fingers cannot be caught in them and 2 sets of gates would be needed. The Recreation Ground Committee have recommended that as the dog mess is improving, not to proceed with fencing at this time.

Play Equipment - The working group found that there is evidence of some rusting and arrangements are in place to fix this. They have had a quote for £250 + vat and are awaiting a second quote, however in view of the nature of the problem, it was unanimously agreed to accept the quote and get the work completed as soon as possible, using part of the delegated authority sum agreed in the Terms of Reference.

Trees on the Bank. It has been suggested to ask villagers if they would like to dedicate a tree and therefore raise funds to purchase the trees. To be discussed at the next Recreation Field Committee meeting.

1090. Fives Wall

To discuss the ivy that is starting to climb up the Fives Wall and resolve the action to be taken.

Resolved. It has been noted that there is ivy climbing up the Fives Wall and it was decided to ask the Ranger to see if he can remove this. **Action – Cllr Wylie Carrick**

1091. Action Plan – For information only

To update the council on the revised Action Plan & Objectives

Cllr Rowswell and Cllr Howard updated the council on the work so far. It was felt that it was good to review the action plan on a regular basis and that there should only about 2 or 3 specific items on it, which can be reviewed at council meetings so that these happened within a shorter timescale. It was suggested that all councillors come up with one idea for short, medium & longer term priorities, which can then be discussed at a council meeting.

Cllr Wylie Carrick mentioned the Community Plan and the fact that we could not take it on within the time set by Somerset Community Council, however there was support for this at the Annual Meeting of the Parish, subject to there being funding and support available.

The councillors discussed this and agreed that it would be more beneficial for the council to do something now on a smaller scale and publicise the priorities we had chosen.

It was suggested that this be put on the July agenda for discussion. The councillors would then meet as a working group to discuss this further on Wednesday 14th August at 7 pm.

Action – Parish Clerk

1092. Somerset Council Chairs Community Awards

To resolve if any individual or group within the village should be nominated by the Parish Council.

Resolved. Cllr Joy nominated The Cowleaze Meadow Team for this year's award in view of their hard work and dedication and this was unanimously agreed by all Councillors. Cllr Howard agreed to submit the nomination form.

Action – Cllr Howard

1093. Reports. *For information only*

Highways

There have been lots of potholes reported and re-reported

Lethbridge Recreational Field Committee

Reported in item 1089

Ranger

Nothing further to report

Allotments

One allotment has been handed back and so there are two now available. It was noted that one allotment is in very poor condition and Cllr Howard is to have a word with the allotment holder.

Action – Cllr Howard

Cowleaze

The council was advised that a Cowleaze Event in conjunction with the Events Team was happening on 22nd June, which will raise funds for both.

Footpaths

There is an on-line meeting about footpaths on 28th June at 9.30 if anyone can attend.

1094. Annex A – Deferred items register

The Chairman asked the councillors to review their actions and update the Clerk.

Meeting closed: 8.47 pm