

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 17th June 2024**

Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
10th June 2024

7.30 pm – prior to the start of the meeting

Questions and comments from members of the public. This provides the opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments affecting the Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County Councillors. The County Councillors are invited to give a short oral report on matters affecting the Parish. Members of the public, as well as councillors, may ask questions on matters raised.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 17th June 2024 7:30 PM

Ser	Item	Lead	Time
1081.	To nominate a temporary Parish Clerk to cover the absence of the Parish Clerk	Chair	1 min
1082.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
1083.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
1084.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 20th May 2024 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
1085.	Allocation of councillor responsibilities (unresolved from May meeting) Planning Highways Lethbridge Recreation Field Committee Village Maintenance (Ranger) Environment & Trees Allotments Cowleaze Footpaths SID Parish Online Communications / Publicity Emergency Contacts	Chair	15 mins
1086.	LCN (Local Council Network) To resolve which, if any, councillor will attend the LCN AGM on Thursday 20 th June at Donyatt village hall	Chair	10 mins
1087.	Parish Council July Newsletter To resolve to approve the July Newsletter at a cost of £65	Chair	2 mins
1088.	Finance To review the Bank Reconciliation as at 31 st May 2024 (previously circulated). To approve the schedule of payments totalling £4,014.81 (previously circulated)	Clerk/RFO	5 mins
1089.	Report from Recreation Field Committee Chairman To report on the committee meeting held on 29 th April and feedback on recommendations concerning the dog poo and the fencing of the play area.	Cllr England	10 mins
1090.	Fives Wall To discuss the ivy that is starting to climb up the Fives Wall and resolve the action to be taken.	Cllr Rowswell	10 mins

1091.Action Plan To update the council on the revised Action Plan & Objectives <i>For information only – no resolution required.</i>	Cllr Rowswell / 20 mins Cllr Howard
1092.Somerset Council Chairs Community Awards To resolve if any individual or group within the village should be nominated by the Parish Council.	Chair 5 mins
1093.Reports. To receive updates from councillors: Highways Lethbridge Recreational Field Committee Ranger Allotments Cowleaze Footpaths <i>For information only – no resolution required</i>	All 15 mins
1094.Annex A – Deferred items register – update	All 5 mins

Date of next meeting: Monday15th July 2024 at 7.30 pm