

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 16th September 2024**

Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
10th September 2024

7.30 pm – prior to the start of the meeting

Questions and comments from members of the public. This provides the opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments affecting the Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County Councillors. The County Councillors are invited to give a short oral report on matters affecting the Parish. Members of the public, as well as councillors, may ask questions on matters raised.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 16th September 2024 7:30 PM

Ser	Item	Lead	Time
1112.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
1113.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations).	Chair	1 min
1114.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 15th July 2024 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
1115.	LCN (Local Council Network) To discuss any relevant issues that have been received from the LCN and to resolve who will attend the next LCN meeting on 25 th September.	Chair	4 mins
1116.	Dog Poo Bin in Shells Lane To discuss the potential re-siting of the Dog Poo bin in Shells Lane and resolve what action should be taken.	Clerk/RFO	10 mins
1117.	Hedge at bottom of Robins Lane To discuss the overgrown hedge at the bottom of Robins Lane and resolve what action should be taken.	Cllr Rowswell	5 mins
1118.	Hedges leading down to Washcross To discuss the roadside hedges going down to Washcross and resolve what action should be taken.	Cllr Rowswell	5 mins
1119.	Use of Cowleaze To discuss the recent request to use the dog-free zone for a wedding ceremony	Cllr Bourn	8 mins
1120.	Parish Council October Newsletter To resolve to approve the October Newsletter at a cost of £65	Chair	2 mins
1121.	Enhanced Highway Maintenance Pilot To discuss the documentation received from Somerset Council and resolve if any action needs to be taken at this stage.	Chair	15 mins
1122.	Emergency Response Plan To discuss the emergency response plan sent to us by a local Parish Council and resolve if a Shepton Beauchamp Response Plan should be formulated.	Chair	15 mins
1123.	Cowleaze Volunteers nomination. <i>For information only</i> To update the council on the Somerset Chair's Award for Service to the Community nomination submitted.	Chair	2 mins

1124. SID statistics To review the SID statistics produced by Cllr Bourn	Cllr Bourn	8 mins
1125. Village Shop To discuss potential help for the village shop and resolve what action should be taken.	Clerk/RFO / Cllr Bourn	10 mins
1126. Financial Regulations 2024 To resolve to approve and adopt the new 2024 Financial Regulations	Clerk/RFO	4 mins
1127. Finance To review the two Bank Reconciliations as at 31 st July 2024 and 31 st August 2024. (previously circulated). To approve the schedule of payments totalling £5,885.04 (previously circulated)	Clerk/RFO	3 mins
1128. Report from Clerk/RFO. <u>For information only</u>	Clerk/RFO	5 mins
1129. Reports. To receive updates from councillors: Highways – AR Lethbridge Recreational Ground Committee – TE Ranger - NWC Allotments - NH Cowleaze - DB Footpaths – EW/AR <u>For information only – no resolution required</u>	All	15 mins
1130. LCN questionnaire To complete the LCN questionnaire for submission today	Chair	5 mins
1131. Annex A – Deferred items register – update	All	1 min

Date of next meeting: Monday 21st October 2024