

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamp-pc.gov.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Tuesday 15th April 2025**

Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
7th April 2025

7.30 pm – prior to the start of the meeting

Questions and comments from members of the public. This provides the opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments affecting the Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County Councillors. The County Councillors are invited to give a short oral report on matters affecting the Parish. Members of the public, as well as councillors, may ask questions on matters raised.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Tuesday 15th April 2025 7:30 PM

Ser	Item	Lead	Time
1219.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
1220.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
1221.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 17th March 2025 (LGA 1972, sch 12, para 41(1)).	Chair	1 mins
1222.	LCN (Local Community Network) To discuss any relevant issues that have been received from the LCN	Chair	10 mins
1223.	Sponsorship of books for the school To resolve whether to donate £252.12 in respect of sponsorship of books for each child in the school	Clerk/RFO	15 mins
1224.	Mud and flooding in village To update the council on any relevant developments.	Chair	15 mins
1225.	Budget Report for FY 24/25 at year end To review the budget report (previously circulated) For information only – no resolution required	Clerk/RFO	10 mins
1226.	Re-allocation of reserves at end of FY 24/25 To discuss and approve the re-allocation of reserves (previously circulated)	Clerk/RFO	15 mins
1227.	Annual Leave not taken last Financial Year To approve the Parish Clerk carrying forward to this financial year 4 hours annual leave not taken last year.	Chair	5 mins
1228.	Finance To review the Bank Reconciliation as at 31 st March 2025 (previously circulated). To approve the schedule of payments totalling £2,647.93 (previously circulated)	Clerk/RFO	5 mins
1229.	Report from Clerk/RFO. For information only	Clerk/RFO	5 mins
1230.	Reports. To receive updates from councillors: Highways – AR Lethbridge Recreational Ground Committee – TE Ranger - NWC Allotments - NH Cowleaze - DB Footpaths – EW/AR <i>For information only – no resolution required</i>	All	15 mins

1231. Annex A – Deferred items register – update	All	5 mins
---	-----	--------

To resolve to exclude members of the press and public. To agree that item 1232 below be dealt with after the public have been excluded as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

1232. Staffing – in confidence To update the council on the progress of the recruitment of a new Clerk/RFO	Chair	15 mins
--	-------	---------

Date of next meeting: Monday 19th May 2025