

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Little Benham, Knole, Langport TA10 9JF
E-mail: clerk@sheptonbeauchamp-pc.gov.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 20th October 2025**

Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 OLQ**

Councillors will be discussing all the items listed on the Agenda



Ruby Coombes
Parish Clerk
13th October 2025

7.30 pm – prior to the start of the meeting

Questions and comments from members of the public. This provides the opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments affecting the Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County Councillors. The County Councillors are invited to give a short oral report on matters affecting the Parish. Members of the public, as well as councillors, may ask questions on matters raised.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 20th October 2025, 7:30 PM

Ser	Item	Lead	Time
1301.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
1302.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations	Chair	1 min
1303.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 15th September 2025 (LGA 1972, sch 12, para 41(1)).	Chair	1 mins
1304.	LCN (Local Community Network) To discuss any relevant issues that have been received from the LCN	Chair	10 mins
1305.	Flood Resilience To update the council on any relevant developments.	Chair	10 mins
1306.	SID Review of latest SID statistics.	Cllr Bourn	5 mins
1307.	Planning To discuss application 25/02289/HOU at Orchards Edge, Great Lane Shepton Beauchamp To note application 25/02336/TCA at Memorial Garden Church Street	Chair	10 mins
1308.	Allotment Water To discuss and approve the installation of a water pipe to the allotments. To discuss and approve the method of reclaiming water costs to the council	Chair	15 mins
1309.	Finance To review the Bank Reconciliation as at 30 th September 2025 (previously circulated). To approve the schedule of payments totalling £2,766.07 (previously circulated)	Clerk/RFO	5 mins
1310.	To note the conclusion of audit To note the conclusion of audit		
1311.	Spend to budget report To note the spend to budget report for the 2 nd quarter		
1312.	Clerk Laptop To discuss and approve the purchase of a new laptop for the clerk for no more than £1,000.	Chair	5 mins
1313.	Grant Applications To discuss and approve the grant request for operation Christmas Dinner for up to £500 To discuss and approve the grant request from Shepton Beauchamp Church School for up to £800 To discuss and approve the grant request from The Shepton Playhouse for £500.	Chair	15 mins

1314. Risk Assessment v5 To approve and re-adopt Risk Assessment v5	Clerk/RFO	10 mins
1315. Action Plan v8 To review and approve Action Plan v8	Clerk/RFO	15 mins
1316. Report from Clerk/RFO. <i>For information only</i>	Clerk/RFO	5 mins
1317. Reports. To receive updates from councillors: Highways – AR Lethbridge Recreational Ground Committee – TE Ranger - NWC Allotments - NH Cowleaze - DB Footpaths – EW/AR <i>For information only – no resolution required</i>	All	15 mins
1318. Annex A – Deferred items register – update	All	5 mins

Date of next meeting: Monday 17th November 2025

1288. Reports. To receive updates from councillors: Highways – AR Lethbridge Recreational Ground Committee – TE Ranger - NWC Allotments - NH Cowleaze - DB Footpaths – EW/AR <i>For information only – no resolution required</i>	All	15 mins
1289. Annex A – Deferred items register – update	All	5 mins

Date of next meeting: Monday 17th November 2025