

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Little Benham, Knole, Langport TA10 9JF
E-mail: clerk@sheptonbeauchamp-pc.gov.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**

Time: **7:30 pm**

Date: **Monday 16th March 2026**

Place: **Village Hall, Middle Street, Shepton Beauchamp, TA19 OLQ**

Councillors will be discussing all the items listed on the Agenda



Ruby Coombes
Parish Clerk
9th March 2026

7.30 pm – prior to the start of the meeting

Questions and comments from members of the public. This provides the opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments affecting the Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from Somerset Councillors. The Somerset Councillors are invited to give a short oral report on matters affecting the Parish. Members of the public, as well as councillors, may ask questions on matters raised.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 16th March 2026 7:30 PM

Ser	Item	Lead	Time
1369.	To resolve to exclude the press and public for item	Chair	1 min
1370.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
1371.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations	Chair	1 min
1372.	Co-option To consider and approve any applications for co-option.	Chair	1 min
1373.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 16th February 2026 (LGA 1972, sch 12, para 41(1))	Chair	1 min
1374.	Flood resilience To update the council on any relevant developments	All	10 mins
1375.	Cowleaze Culvert To approve the clearing of Cowleaze Culvert to alleviate flooding on North Street/Lambrook Road	Cllr Rowswell	10 mins
1376.	Finance To review the Bank Reconciliation as at 28 th February 2026 (previously circulated). To approve the schedule of payments totalling £1421.29 (previously circulated)	Clerk/RFO	5 mins
1377.	Allotments To receive an update from the meeting held with the allotment holders and decide any further action, if required.	Chair	10 mins
1378.	Policy updates To review and approve the proposed IT policy. To review and approve the updated accessibility statement for the website	All	5 mins
1379.	Reports. To receive updates from councillors: Highways – AR Lethbridge Recreational Ground Committee – TE Ranger - DB Allotments – SB Cowleaze - DB Footpaths – EW/AR <i>For information only – no resolution required</i>	All	15 mins
1380.	Staffing Committee To review and elect new members of the Staffing committee as required	Chair	5 mins

1381. Confidential Session: Staffing

Chair

30 mins

To decide any required measures for the replacement of the clerk

Date of next meeting: To be decided and notified